



LAMBOURN PARISH COUNCIL

The Memorial Hall, Oxford Street, Lambourn, West Berkshire RG17 8XP

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**Invitation to a Meeting of the
Burials, Open Spaces and Allotments (BOSA) Committee
On Monday 26th October 2026
in the Memorial Hall at 7.00 pm**

Agenda Items

33-10/26 | Acceptance of apologies for absence

To receive and accept apologies for absence in accordance with *Schedule 12 of the Local Government Act 1972*

34-10/26 | Declarations of Members' Interests

To receive any declarations of members' interests on this agenda in accordance with the *Localism Act 2011 and the Parish Council Code of Conduct*.

35-10/26 | Election of a Committee Chair

To elect a Chair for the BOSA Committee.

36-10/26 | Election of a Committee Vice Chair

To elect a Vice Chair for the BOSA Committee.

37-10/26 | Minutes of Previous Meeting

To confirm and sign as a correct record the minutes of the BOSA Committee meeting held on Wednesday 22nd July 2026.

38-10/26 | Public Participation

To receive any public questions or statements relating to local affairs.

39-10/26 | Finance Review

To review the BOSA financial report for the current year to date.

40-10/26 | Allotments

- a) To discuss and agree the management agreement, administration delegation policy and grant funding arrangements with the Allotment Society.
- b) To consider quotes provided for the drive refurbishment at the entrance from the road.
- c) To discuss allotment water bills and usage.

41-10/26 | Playground Inspections

- a) To receive an update from Cllr Harris on weekly visual inspections.
- b) To note and ratify the instruction to ARD (at £180 + VAT) to replace the defective and vandalised protective matting on the pyramid climbing frame outrigger stay.

42-10/26 | Mill Lane Recreation Ground

- a) To discuss the condition of the grass over the larger playing field following the summer drought.
- b) To decide whether to reinstate the goalposts and net at the north end.
- c) To discuss arrangements for clearing leaves from the park following leaf fall.

- d) To review the condition of the two pedestrian gates into the recreation ground and consider repair options or volunteer support.

43-10/26 | Old Cricket Field

- a) **Dogwood Cut Back** - proposal for the Committee to agree to put this work out to tender.
- b) **Woodland Management Plan** - to consider deferring this item until 2027.
- c) **Hard Standing** - to consider deferring options for the future use of the hard standing and progression toward public consultation until 2027.

44-10/26 | Cemetery and Land Purchase

- a) To receive operational updates regarding the clearance and refurbishment of the cemetery bunkers, steel orders and tipping best practices with the grave digger.
- b) To receive any burial updates from the Clerk.
- c) To identify two councillors to undertake hand push safety testing of headstones at closed churchyards (Upper Lambourn Cemetery and St Luke's).

45-10/26 | Grass Maintenance Contract & Working Group

- a) To receive a report from Cllr Harris on recent hedge cutting and the general condition of contract works.
- b) **Working Group Setup:** To formally agree and sign off on the establishment, remit and regular meeting schedule of the Grounds Maintenance Working Group (comprising Cllrs Stewart-Smythe, Marshall, Harris and McKay) tasked with regularly reviewing the quality of service provided by the contractor.
- c) **Ivy Removal and Cut Back:** To consider approval to continue the cut back and removal of ivy this year (supporting info ref: 07-04/26), with a possible reduction to three days' work rather than five following consultation by Cllr Harris with the contractor on necessary priority areas.

46-10/26 | Memorial Bench Policy

To discuss any applications received under the newly adopted Full Council Memorial Bench Policy.

47-10/26 | Projects for 2027–28

To review and discuss initial project proposals for the 2027–28 financial year.

48-10/26 | Memorials (Information Only)

In loving memory of
MICHAEL JOHN VAUGHAN
7th September 1936
23rd March 2025
Quietly missed
Forever in our thoughts
R.I.P.

In loving memory of
Kim Cummins
29.05.1959 – 22.11.2025
a beautiful Wife,
devoted Mother and
the most amazing
Nan Nan
*Forever in our
hearts*

49-10/26 | Items for Next Meeting

To note items for inclusion on the next committee agenda.

Meeting Closed:

Clerk: *Vicky Rieunier*
Temporary Voluntary Clerk & RFO

Date: 19th October 2026