



LAMBOURN PARISH COUNCIL

The Memorial Hall, Oxford Street, Lambourn, Berkshire. RG17 8XP

Telephone: 01488 72400 (currently unmonitored)

Clerk: not available

Deputy Clerk: not available

email: info@lambourn-pc.gov.uk

**SUMMONS TO
AN EXTRAORDINARY PARISH COUNCIL MEETING
TO BE HELD ON THURSDAY 3rd September 2026
AT 7.00 PM
IN THE MEMORIAL HALL**

Meeting called by: Stephen Freeston – Chairman (in the absence of an available Proper Officer)

Signature: 

1. **Date:** 9th July 2026

The Chair may, at their discretion and at a convenient time in the transaction of business, adjourn the meeting to allow any members of the public to address the meeting. Parishioners and others in attendance are reminded that they must remain silent during the transaction of formal Council business.

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.

Agenda Items

65-09/26	Council to nominate and appoint minute keeper for the meeting
66-09/26	Acceptance of apologies for absence To receive and accept apologies of absence. <i>Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Staffing Committee (in the absence of the Parish Clerk) as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</i>
67-09/26	To receive any declarations of member's interests or dispensation requests To receive any declarations of Member's interests on this agenda. <i>Localism Act 2011 and the Code of Conduct adopted by the Parish Council.</i>
68-09/26	Resignation of standing Chairman and Election of New Chairman and Deputy Chairman Handover of Council Office keys to newly appointed Chair or Chair of Recruitment Committee. Outgoing Chair undertakes to provide new Proper Officer with Council Passwords File as soon as practically possible upon request. If agreeable and requested to do so by the New Chairman the Outgoing Chairman may continue to chair the remainder of the meeting if they agree to do so.
69-09/26	Exclusion of the press and public Standing Order #1c The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to: <i>Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.</i> <i>None required in this agenda.</i>
70-09/26	Recruitment / Staffing Matters Council to appoint Proper Officer (Clerk / Locum Clerk / RFO) or nominate unpaid councillor to assume the position. Proper Officer to be provided with 'Passwords File'.
71-09/26	Planning
72-09/26	Close of the meeting