



LAMBOURN PARISH COUNCIL

The Memorial Hall, Oxford Street, Lambourn, Berkshire. RG17 8XP

Telephone: 01488 72400

Clerk:

Deputy Clerk: Rachael Burns

email: info@lambourn-pc.gov.uk

**INVITATION TO
AN EXTRAORDINARY PARISH COUNCIL MEETING
TO BE HELD ON THURSDAY 16th JULY 2026
AT 7.00 PM
IN THE MEMORIAL HALL**

Meeting called by: Rachael Burns – Deputy Clerk

Signature: *Rachael Burns*

Date: 9th July 2026

The Chair may, at their discretion and at a convenient time in the transaction of business, adjourn the meeting to allow any members of the public to address the meeting. Parishioners and others in attendance are reminded that they must remain silent during the transaction of formal Council business.

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.

Agenda Items

56-07/26 Acceptance of apologies for absence

To receive and accept apologies of absence.

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

57-07-26 To receive any declarations of member's interests or dispensation requests

To receive any declarations of Member's interests on this agenda.

Localism Act 2011 and the Code of Conduct adopted by the Parish Council.

58-07/26 Exclusion of the press and public

Standing Order #1c The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to:

Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

59-07/26 Public Participation

60-07/26 The Auditor to deliver the Internal Audit report to the Council

61-07/26 To appoint a Responsible Financial Officer

62-07/26 Consider the Annual Internal Audit Report and the 2025/26 Year-End Accounts

Internal Audit report

To **note** and approve the report from the Internal Auditor and resolve the Audit report.

Section 1 Approve Annual Governance Statement

To approve each of the statements in the accompanying document:

Notes for Councillors Regarding Annual Governance Statement 2025

Section 2 Certify the Accounting Statements 2025/26 – Annual Year-End Accounts

To **certify** and **approve** the presented Accounts.

Signing the AGAR

To **witness** the signing of the AGAR by the Chair & Clerk/Responsible Finance Officer.

Publish the Audit on the Website

To **confirm** the publishing of the Audit on the Website and **note** that it is a legal requirement to publish the Accounts on the Parish Council Website

Approve the dates for the Public to exercise their rights.

To **note** that due to the required extension the dates for the public to exercise their rights must commence on Friday 17th July 2026 and run for 30 working days.

The Deputy Clerk **advises** that the dates be set as Friday 16th July – Thursday 27th August 2026
Council to **nominate** a Councillor to arrange to be available to meet with electors should the Clerk not be available during these dates.

External Auditor

To **note** that the default submission deadline for the receipt of the approved AGAR and supporting documentation to the External Auditor is Friday 31st July 2026.
Council to be requested to **approve** the use of electronic mail to send the audit documents to PKF Little John.

63-07/26

Newbury Building Society

1. **Resolve** To update the mandate and formally remove the historic signatories and approve a fresh resolution to appoint.
2. **Agree** to setup Online Access for the authorised dual signatories to make managing the account safer and more efficient (this is a new feature from NBS).
3. **Review** the interest rate and decide whether to move our funds from the 90 day notice account (3.4%) to the 180 day notice account (3.75%)

64-07/26

Close of the meeting