



LAMBOURN PARISH COUNCIL

The Memorial Hall, Oxford Street, Lambourn, Berkshire. RG17 8XP

Telephone: 01488 72400

Clerk:

Deputy Clerk: Rachael Burns

email: info@lambourn-pc.gov.uk

MINUTES OF THE LAMBOURN PARISH COUNCIL

HELD ON WEDNESDAY 1ST JULY 2026

AT 7.30PM

IN THE MEMORIAL HALL

PRESENT: Cllr Freeston (Chair) Cllr B Jones, Cllr I McKay, Cllr J Marshal, Cllr V Rieunier, Cllr Leeming, Cllr C Harris, Cllr Stuart-Smythe

38-07/26 Acceptance of apologies for absence

To receive and accept apologies of absence.

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

NONE RECEIVED

39-07/26 To receive any declarations of member's interests or dispensation requests

To receive any declarations of Member's interests on this agenda.

Localism Act 2011 and the Code of Conduct adopted by the Parish Council.

NONE RECEIVED

40-07/26 To receive and sign the minutes of the Parish Council meetings held on Wednesday, 3rd June 2026

Local Government Act 1972 Sch 12 para 41(1)

APPROVED

42-07/26 Public Participation

To **receive** a statement from Mr Hamilton-Hallows and/or Craig Pilgrim on the subject of "Right of Way over land adjoining Baydon Road".

Mr Pilgrim spoke at length about this and asked that the council consider a much longer period. The Cllrs thanked Mr Pilgrim and he and his client left the meeting.

Several members of the Public spoke about some of the planning applications passing their written comments to the Chair and the Locum Clerk.

43-07/26 Application to become a councillor

Mr Chris Harris spoke about his application and was accepted as a new Cllr for Lambourn. After signing his Acceptance of Office Cllr Harris continued to participate in the meeting. It was also suggested that two referees be applied to the application form as per a normal election application form. **APPROVED**

44-07/26 Finance

To **agree** the year end accounts, audit and Annual Governance and Accountability Return (Agar)

The Locum explained that the Internal Auditor was not able to complete her report and it was suggested that this item be moved to an Extra Ordinary Meeting on the 14th July. **AGREED**

45-07/26 Planning Applications

(In planning matters the Council acts as a consultee of the principal authority. The principal authority being the deciding body for planning applications). To consider the following Planning Applications.

Maddle Farm, Maddle Road, Upper Lambourn, Hungerford, RG17 8RA

Ref. No: 26/00239/FUL | Validated: 17th May 2026 |

Status: Pending Consideration. Deadline for consultee comments 2nd July

NO OBJECTION SUBJECT TO PADDOCK AND GRAZING LAND BEING TIED TO STABLES

46-07/26 Planning Decisions – For Information Only

Planning Decision details are provided in the Councillor's supporting information document: "Planning decisions 06-2026".
NTR

47-07/26 Meeting Dates

The following dates were recommended: Staffing = 9th July 2026, 9th Nov 2026, 9th March 2026 taking place at midday. The Finance Committee will meet on the same days as per 2025-26 schedule and this will be publish with confirmed dates. This will take place at the new time of 7pm. **AGREED**

48-07/26 Loss of General Power of Competence

The Locum Clerk confirmed that without a qualified Clerk GPC is lost and that current projects under GPC may continue but no new projects may start until a qualified clerk is in place. **AGREED**

49-07/26 Appointments to external bodies

Due to the departure of a councillor new appointments are required for:

Open Spaces Cllr Stuart Smythe, Cllr Chris Harris **APPROVED**

West Berkshire Police Cllr Leeming / Cllr Stuart- Smythe **APPROVED**

Patient Participation Group Cllr Leeming / Cllr Stuart Smythe **APPROVED**

50-07/26 Monthly Accounts

1. To **note** the June income and expenditure as the current financial position of the council.
2. To **ratify** payments made in May and June

This item was also deferred to 14th July although Cllr Rieunier had provided print outs from the bank. **AGREED**

51-07/26 Lambourn Neighbourhood Development Plan (LNDP)

Proposal to approve an offer from the consultancy firm on costs arising after NDP submission. It was suggested that £2000 be provided to the group as Full and Final. **AGREED**

52-07/26 Grass Maintenance Contract

To receive verbal comment from the locum Clerk regarding the Grass Maintenance Contract. This was discussed in some detail. The idea of a Parish Lengthsman Scheme was put forward by the Locum and a local contractor had already approach the council with a suggestion for sectioning the village allowing for multiple contracts on smaller pieces of land. This was welcomed by Councillors and the Locum Clerk will provide details of the scheme to councillors before the current contract is cancelled. **AGREED**

Exclusion of the press and public

Because of the nature of business about to be discussed the council exercises its right under the Local Government Act 1972 to exclude press and members of the public

54-07/26 Staffing Matters

The Locum Clerk advised that this would be his only meeting and that he will be leaving the council immediately but will provide support at a distance where possible.

The Locum Clerk detailed his concerns over staffing and workloads and councillors agreed the following:

1. The Deputy Clerk will be paid for all over time currently accrued (50 hours)
2. That the Deputy Clerks hours will be increased by an additional 4 hours per week up until the new Clerk has been in post for ONE month to recognise the additional workload.
3. That the Staffing Committee members will look at contracts for the future

This is an exceptional payment and is in recognition of the valuable assistance provided by the Deputy Parish Clerk

AGREED

55-07/26 Office Access for Councillors
To receive comments from the locum Clerk. **NO TIME FOR DISCUSSION**

56-07/26 Future Agenda Items
To **request or consider** items for the next agenda. **NO TIME FOR DISCUSSION**

Close of the meeting 22.00HRS