



LAMBOURN PARISH COUNCIL

The Memorial Hall, Oxford Street, Lambourn, Berkshire. RG17 8XP

Telephone: 01488 72400

Clerk: Gary Wyatt-Hawkins

Deputy Clerk: Rachael Burns

email: info@lambourn-pc.gov.uk

**INVITATION TO
A PARISH COUNCIL MEETING
TO BE HELD ON WEDNESDAY 1st of APRIL 2026
AT 7.30 PM
IN THE MEMORIAL HALL**

Meeting called by: Gary Wyatt-Hawkins – Clerk

Signature: *G Wyatt-Hawkins*

Date: 1st April 2026

The Chair may, at their discretion and at a convenient time in the transaction of business, adjourn the meeting to allow any members of the public to address the meeting. Parishioners and others in attendance are reminded that they must remain silent during the transaction of formal Council business.

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.

Agenda Items

234-04/26 Acceptance of apologies for absence

To receive and accept apologies of absence.

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

235-04/26 To receive any declarations of member's interests or dispensation requests

To receive any declarations of Member's interests on this agenda.

Localism Act 2011 and the Code of Conduct adopted by the Parish Council.

236-04/26 To receive and sign the minutes of the Full Council Meeting held on Wednesday, 4th of March 2026

Local Government Act 1972 Sch 12 para 41(1)

237-04/26 Exclusion of the press and public

Standing Order #1c The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to:

Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

238-04/26 Allotments Update

To **consider** a detailed outline of Allotment Society Requirements for 2026-27 Financial year to be presented by Jon Watts, Chair of the Allotment Society.

Details are provided in: Councillor's supporting information document pack 04-2026

239-04/26 Public Participation

To **receive** a statement from Mr Hamilton-Hallows on the subject of "Right of Way over land adjoining Baydon Road".

Details are provided in: Councillor's supporting information document pack 04-2026

240-04/26 Planning Applications

(In planning matters the Council acts as a consultee of the principal authority. The principal authority being the deciding body for planning applications).

To **consider** the following planning applications

The Old Forge Eastbury Hungerford

Ref. No: 26/00378/LBC | Received: Wed 18 Feb 2026 | Validated: Thu 19 Feb 2026 |

Status: Pending Consideration

Neardown Stables Neardown Upper Lambourn Hungerford RG17 8QP

Ref. No: 26/00332/HOUSE | Received: Fri 13 Feb 2026 | Validated: Tue 24 Feb 2026 |

Status: Pending Consideration

Land South Of Tower Works Lambourn Woodlands Hungerford

Ref. No: 26/00243/OUTMAJ | Received: Tue 03 Feb 2026 | Validated: Wed 25 Feb 2026 |

Status: Pending Consideration

Land South Of Tower Works Lambourn Woodlands Hungerford

Ref. No: 26/00244/RESMAJ | Received: Tue 03 Feb 2026 | Validated: Wed 25 Feb 2026 |

Status: Pending Consideration

The Old Malthouse Stables Upper Lambourn Hungerford RG17 8RG

Ref. No: 26/00294/FUL | Received: Tue 10 Feb 2026 | Validated: Fri 06 Mar 2026 |

Status: Pending Consideration

Saxon House Stables Upper Lambourn Hungerford RG17 8QH

Ref. No: 26/00476/FUL | Received: Fri 27 Feb 2026 | Validated: Fri 27 Feb 2026 |

Status: Pending Consideration

Pigeon House Eastbury Hungerford RG17 7JQ

Ref. No: 26/00499/HOUSE | Received: Mon 02 Mar 2026 | Validated: Mon 02 Mar 2026 |

Status: Pending Consideration

The Old Farm Eastbury Hungerford RG17 7JN

Ref. No: 26/00606/HOUSE | Received: Fri 13 Mar 2026 | Validated: Thu 19 Mar 2026 |

Status: Pending Consideration

241-04/26

Planning Decisions – For Information Only

Planning Decision Details are provided in the:
Councillor's supporting information document pack 04-2026

242-04/26

Membury Asphalt Plant Appeal Hearing

To **note** any feedback from West Berkshire Council regarding the October Membury Asphalt Plant Appeal Hearing and the view of the inspector.

243-04/26

Recent Traffic Accidents on Ermin Street

To **receive** an update from District Councillor Woollaston regarding seeking feedback from Lee Dillon MP in respect of the traffic accidents on Ermin Street.

Re: Item 176-02/26 January 2026 Full Council Meeting

244-04/26

Public Convenience Repairs

To **note** the report from the Clerk's Office regarding undertaking drain repairs in insulation from any renovation works.

Re: item 178-02/26 January 2026, Deferred item 219-03/26 March 2026 Full Council Meeting.

245-04/26

Planning Working Group

To **note** that the Clerk has received a response from Steve Tilbury Consulting Ltd advising that:

Training can be via zoom or face to face - there being an obvious advantage to a face-to-face session, but on-line would still be effective.

A session would be tailored to our circumstances and would try to make use of appropriate recent applications or responses to illustrate key points.

To **decide** if a session should be arranged and to **note** that the 2026/27 budget is £350.00 for Councillor training and expenses + £80.00 from the 2025/26 budget, which can be carried over via an EMR equalling **£430.00**.

The cost of a two-to-three-hour session would be **£500.00** in either format plus **£30.00** to cover travel costs for a face-to-face session.

Re: Actions on item 222-03/26 March 2026 Full Council Meeting.

- 246-04/26 Litter Bin Emptying**
To **approve** the selection of the supplier for the emptying of Litter Bins for 2026/27
- Details are provided in: Councillor's supporting information document pack 04-2026*
- 247-04/26 Planning Enforcement**
To **discuss** the subject of Planning Enforcement as requested by Cllr Jones, and **consider** any required actions.
- 248-04/26 Berkshire Digital Infrastructure Group News**
To **receive** a report from Cllr Leeming regarding Digital Infrastructure plans
- 249-04/26 Market Square Car Park**
To **consider** what repairs should be undertaken to the Market Square Car Park, and if an urgent, temporary repair should be applied to the large pothole currently posing a risk to pedestrians and vehicles.
- 250-04/26 Wooden shelters at Eastbury Furze**
To consider the options Lambourn Shed have offered for the repairs to the wooden shelters at Eastbury Furze
- Details are provided in: Councillor's supporting information document pack 04-2026*
- 251-04/26 Annual Assembly To note the date for the Annual Assembly**
To **note** that the date of the Annual Assembly has been set as 20th of May at 6:00 PM and that all contributors have been invited accordingly.
The Chair to invite all councillors to attend this and the Informal Meal following the Annual Assembly at 08:00 PM.
- 252-04/26 Staffing Meeting**
To **request** three councillors to attend a meeting of the Staffing Committee on a date to be scheduled in April or May 2026.
- 253-04/26 Current Projects and Actions Update**
The Clerk to provide an update on the following council projects and actions:
1. Cemetery Land Purchase
 - a **Re:** item 156-11/25 November 2025 Full Council Meeting
 - b To **note** that the documents have been returned to the solicitor and that the Clerk's Office is investigating the next steps (i.e. Seeking Permission in Principal for land use change, required surveys, etc.)
 - c To **consider** if a Land Agent should be sought to provide guidance conforming to all required land inspections and change of use applications.
 2. Traffic Survey
 - a **Re:** item 156-11/25 November 2025 Full Council Meeting
 - b To **note** that initial contact has been made with the consultant and that a meeting will be arranged at the earliest opportunity.
 3. Changes in Waste Legislation
 - a **Re:** item 156-11/25 November 2025 Full Council Meeting
 - b To **note** that the Clerk's Office will aim to speak to the Market Toby before the April 2026 Meeting.
 4. Speed Indicator Devices
 - a To **receive** any update of the order ETA
- 254-04/26 Monthly Accounts**
1. To **approve** the schedule of payments presented
 2. To **approve** the bank reconciliations presented
 3. To **note** the January Income and Expenditure report as the current financial position of Council.
1. February Costs
 2. February Income
 3. Pending Transactions for Payment Approval

To **approve** the presented cost for payment as at the date of the meeting.

Re: document February 2026 Transactions and Cost For Approval 2026-04 (presented at meeting)

Closed Session Items

255-04/26 Delamere Stables and land at and adjacent to Baydon Road

To **consider** any request from Mr Hamilton-Hallows to LPC regarding on access rights.

Details are provided in: Councillor's supporting information document pack 04-2026

256-04/26 Banking Signatories

To **note** that the Clerk's Office has prepared the documentation for Cllr's McKay and Earl as a bank signatories and requests the Cllr's fill in the additional details required and return the forms to the Clerk's Office.

Re: Actions on item 231-03/26 March 2026 Full Council Meeting.

257-04/26 Future Agenda Items

To **request or consider** items for the next agenda.

258-04/26 Close of the meeting