

**The Lambourn Centre
Joint Advisory Committee**

Thursday 25th October 2025

LEISURE OFFICER'S REPORT

1. Capital Programme 2024/25 and 2025/26

Within the terms of the contract with Everyone Active, West Berkshire Council has a schedule for capital investment on key items of equipment and plant.

The following is programmed for 2025/26:

- Fire Alarm replacement.

Both boilers are in full working order. Lifecycle replacement will be rescheduled.

WBC will fund the installation of new cycle parking at the site to promote Active Travel.

2. Centre Maintenance

Within the Council's annual revenue commitment, the following reactive repair work has been undertaken or is in progress since March 25:

- Repair and repaint the water-damaged walls within the gym.
- Levelling of areas of uneven car park surfaces is being investigated.
- Assessment of the high-level window frames for evidence of moisture damage.

WBC is working with EA to ensure that planned preventative maintenance is being undertaken at the centre, in a timely manner, including drain clearance, guttering, etc.

3. Performance and Compliance

The Leisure Officer inspects the facility quarterly and completes unannounced visits at various points during the year. The Leisure Officer discusses achievements, developments, standards, programme and areas for improvement with the Centre Manager. At the most recent visit, the Leisure Officer found standards were good and provided ongoing support to address identified improvements to meet customer expectations. The findings from all visits are documented and shared with Everyone Active senior managers and the WBC Sport and Leisure Manager.

Health and Safety statutory compliance is uploaded to Crest (WBC portal) by Everyone Active, and these are monitored and reported on. Lambourn Sport Centre is up to date with this reporting.

The Leisure Officer monitors and investigates complaints received directly to West Berkshire Council. There have been no recent complaints received directly to the council

4. Facility Closure Monitoring

As part of WBC's contract monitoring, all facility closures are recorded and reviewed to identify any deviations from expected operational standards. From February to September 2025, there have been no reported closures.

5. Leisure strategy and targeted work

Special Educational Needs and Disabilities (SEND) activities: Public Health has awarded seed funding to pilot Sensory Circuit sessions in a community setting. Lambourn is one of three sites that will be running these sessions. These free, inclusive sessions are designed for children with SEND and their families to support them to be physically active and help with emotional regulation.