



LAMBOURN PARISH COUNCIL

The Memorial Hall, Oxford Street, Lambourn, Berkshire. RG17 8XP

Telephone: 01488 72400

Clerk: Gary Wyatt-Hawkins

Deputy Clerk: Rachael Burns

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**INVITATION TO
A PARISH COUNCIL MEETING
TO BE HELD ON WEDNESDAY 3rd of DECEMBER 2025
AT 7.30 PM
IN THE MEMORIAL HALL**

Meeting called by: Gary Wyatt-Hawkins – Clerk

Signature: *G Wyatt-Hawkins*

Date: 3rd December 2025

The Chair may, at their discretion and at a convenient time in the transaction of business, adjourn the meeting to allow any members of the public to address the meeting. Parishioners and others in attendance are reminded that they must remain silent during the transaction of formal Council business.

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.

Agenda Items

165-12/25 Acceptance of apologies for absence

To receive and accept apologies of absence.

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

166-12/25 To receive any declarations of member's interests or dispensation requests

To receive any declarations of Member's interests on this agenda.

Localism Act 2011 and the Code of Conduct adopted by the Parish Council.

167-12/25 To receive and sign the minutes of the Full Council Meeting held on Wednesday, 5th of November 2025

Local Government Act 1972 Sch 12 para 41(1)

168-12/25 Exclusion of the press and public

Standing Order #1c The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to:

Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

169-12/25 Public Participation

170-12/25 The Climate and Nature Bill

To **note** that Newbury Town Council have stated they are supporting an awareness campaign.

To **consider** the request from a member of the public asking if Lambourn Parish Council will also support it.

Re: Deferred Item 141-11/25 November 2025 Full Council Meeting

Details are provided in 21102025 Newbury CAN Bill motion for Lambourn Council

171-12/25 Planning Applications

(In planning matters the Council acts as a consultee of the principal authority. The principal authority being the deciding body for planning applications).

2 Battens Court Ermin Street Lambourn Woodlands Hungerford RG17 7BW

Ref. No: 25/02444/HOUSE | Received: Thu 23 Oct 2025 | Validated: Fri 07 Nov 2025 |

Status: Pending Consideration

Lime Tree Meadows Lambourn Woodlands Hungerford RG17 7TT

Ref. No: 25/02497/FUL | Received: Thu 30 Oct 2025 | Validated: Thu 30 Oct 2025 |

Status: Pending Consideration

The Blue House Station Road Lambourn Hungerford RG17 8PH

Ref. No: 25/02504/HOUSE | Received: Fri 31 Oct 2025 | Validated: Mon 03 Nov 2025 |

Status: Pending Consideration

Pigeon House Eastbury Hungerford RG17 7JQ

Ref. No: 25/02537/LBC | Received: Wed 05 Nov 2025 | Validated: Wed 12 Nov 2025 |

Status: Pending Consideration

Pigeon House Eastbury Hungerford RG17 7JQ

Ref. No: 25/02536/HOUSE | Received: Wed 05 Nov 2025 | Validated: Wed 12 Nov 2025 |

Status: Pending Consideration

143-12/25

Membury Asphalt Plant Appeal Hearing

To **note** the any feedback from West Berkshire Council regarding the October Membury Asphalt Plant Appeal Hearing.

144-12/25

Planning Decisions – For Information Only

None to report

172-12/25

Recent Traffic Accidents on Ermin Street

To **note** that a response has been received to the letter regarding recent traffic accidents on Ermin Street sent to Lee Dillon MP on the 27th of October 2025.

Details are provided in the Councillor's supporting information document pack 12-2025

Re: Item 146-11/25 November 2025 Full Council Meeting

173-12/25

20 MPH Speed Limit Village Roll Out

To **receive** an update from Cllr Mead on the November 2025 resolution to: *undertake a public survey to gather the views of the community, in advance of any public event, and that it should also address the upcoming West Berkshire Traffic and Road Safety public consultation on changes in parking restrictions around the area of Lambourn CofE Primary School. Unanimously **agreed**. Action: Cllr Mead to prepare the questions for the survey and circulate to councillors for their feedback.*

Re: action on Item 147-11/25 November 2025 Full Council Meeting

174-12/25

Public Convenience Upgrade

To **note** that the Clerk's Office approached the suppliers to enquire if revised pricing could be provided. The feedback was that more explicit detail would be required for quotes to be prepared. The Clerk's Office therefore needs to prepare a revised outline of the requirements.

To **consider** a proposal from Cllr Mead that the required funds to undertake the full project be allocated from "EMR CIL 2023-2024" the earliest of which will expire in 2 Years and 4 Months, as of this date.

Re: item 149-11/25 November 2025 Full Council Meeting.

Details are provided in the Councillor's supporting information document pack 12-2025

175-12/25

Cemetery Bunker Clearance

To **receive** an update on the reduction of the Cemetery Hedges and to confirm the next steps

Re: item 151-11/25 November 2025 Full Council Meeting

176-12/25

Gully Clearance

To **note** the proposal by Cllr Harris regarding the Parish Council arranging and paying for additional road gully clearing between West Berkshire Council routine visits was considered at the November 2025 Finance Committee meeting and a sum of £1000.00 has been allocated in the Budget, to be presented for approval in item 181-12/25 of this meeting.

Re: item 153-11/25 November 2025 Full Council Meeting

177-12/25

Grit Bins

To **note** the Clerk's Office undertook to fill the Grit Bin, having purchased and transported suitable Road Grit to the locations. The Grit bin adjacent to the library was also replaced by the Clerk's Office.

178-12/25

Grounds Maintenance Report

To **consider** a proposal by Cllr Harris to formally dispute full or part payment of the next invoice from the Grounds Maintenance Supplier based on:

- Failure to comply with the terms of the contract regarding the frequency of attendance in respect to each aspect of the grass cutting contract(s).
- Failure to comply with the contract in respect to hedge cutting and herbicide spraying.
- Failure to perform works undertaken to an acceptable standard.

Cllr Harris to provide details of specific failures at the meeting.

To **consider** a counter proposal by Cllr Mead to formally request a meeting with the Grounds Maintenance Supplier to seek to resolve any attendance and standards concerns amicably.

Re: item 155-11/25 November 2025 Full Council Meeting

179-12/25 Social Media Distribution

To **consider** the proposal by Cllr Marshall that Lambourn Parish Council Website posts be repeated across other social media platforms.

180-12/25 Current Projects and Actions Update

The Clerk to provide an update on the following council projects and actions:

1. Cemetery Land Purchase
 - a *Re: item 156-11/25 November 2025 Full Council Meeting*
2. Traffic Survey
 - a *Re: item 156-11/25 November 2025 Full Council Meeting*
3. Winter Salting Information
 - a *Re: item 156-11/25 November 2025 Full Council Meeting*
4. Changes in Waste Legislation
 - a *Re: item 156-11/25 November 2025 Full Council Meeting*

181-12/25 2026/27 Budget and Precept

1. To **approve** the presented budget and agree on the proposed amounts.
 - a. The Clerk to provide background information supporting the budget outline for 2026-2027 (approved for presentation at the November 2025 Finance Committee Meeting), to ensure all running costs of the Council are met.
2. To **approve** the precept amount to request from West Berkshire District Council in accordance with the above proposed budget.

Details are provided in the Councillor's supporting information document pack 12-2025

182-12/25 Monthly Accounts

1. To **approve** the schedule of payments presented
 2. To **approve** the bank reconciliations presented
 3. To **note** the October Income and Expenditure report as the current financial position of Council.
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1. October Costs
 2. October Income
 3. Pending Transactions for Payment Approval

To **approve** the presented cost for payment as at the date of the meeting.

Re: document October 2025 Transactions and Cost For Approval 2025-12 (presented at meeting)

183-12/25 Future Agenda Items

To **request or consider** items for the next agenda.

184-12/25 Close of the meeting