



LAMBOURN PARISH COUNCIL

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MINUTES

Lambourn Neighbourhood Development Plan Steering Group Meeting on Monday 14th July 2025 in the JCE Boardroom at 2.30pm

Present: Sue Cocker; Cllr. Bridget Jones; Peter Penfold; Will Riggall; Cllr. Howard Woollaston. Via Teams: Sharon du Bru; Erin Scarsbrook (Bluestone Planning)
Apologies: Helen Noll; Mike Billinge-Jones

01: MINUTES OF MEETING on 16th June 2025 were agreed and signed.

02: TO REVIEW the LNDP Submission version.

Erin and Sharon went through the draft Submission document, as far as has been completed, drawing attention to various points.

The Pre-Submission version has been reduced from 156 pages to 103 (so far).

Most of the material removed is now in Appendices, making the Plan easier to read and understand.

The Policy section has now been finalised to confirm the changes made in relation to West Berkshire's new Local Plan, and in line with the revised NPPF. Links in the Plan will make the Policies easy to find and access, and the points made in individual Policies will be numbered.

Maps will have two levels of resolution, so they can be viewed in greater detail if necessary, and there will be a page on the LPC website to show images in higher resolution.

Key views are being reviewed and comparisons made with those in the Landscape Character Assessment.

The SSSI's appear on a map and are named but are also listed in an Appendix.

Dark Night Skies: Attention drawn to existing lighting associated with the Membury industrial units and service station.

Flooding: Additional places susceptible to flooding have been added (eg. Ramsbury Road and Sheepdrove Road) Groundwater details have been included, and more is in an Appendix.

The quality and size of the maps showing flooding and sewage has been improved. These can be embedded in the LPC website and added to in future.

Information on the Eastbury Flood Scheme (which has just celebrated its tenth anniversary) is now in an Appendix.

Non-Designated Heritage Assets: The criteria for these are included and further clickable details have been added.

Information about the extension to the Isbury Almshouses has been moved to an

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Appendix. *Question: Has similar information on Wren House, Eastbury – built according to Passivhaus principles, also been kept?*

Housing Policies: The Newbury Road site information has been updated.

HW asked about the RBL site, which has apparently been sold. SC to email Phil Bradbury at the Royal British Legion to ask about the site's status. *Post-meeting note: Email sent. No reply as yet*

Community Facilities: The list of Facilities and supporting information (in Appendix) will be open to review each year by the Parish Council, allowing factual changes to be made.

Economy: The latest map of the new DEA area at Membury to be included. SC to send Sharon a copy. SG members were concerned that pre-training yards and equestrian businesses such as studs should be specifically included in this section, in addition to the RTI and cluster of associated businesses.

15.30: PP left the meeting

New information in the supporting text for the Racing Policy has been moved to an Appendix. Members felt a reference to the amount the industry generates for the local economy (£22.6m), taken from the SQW 2019 Report on the racing industry's economic and social impacts should be updated. This cannot be done by simply adding a percentage, but BJ had some figures, which she will source, so that the figures can be added.

The Glossary needs to be expanded. SG to facilitate.

Nutrient Neutrality now has a link to the WBC web page on mitigations etc.

Horse crossings and the safety of horses on highways was discussed. WR and BJ to provide "What3Words" to identify specific problem areas. SC to forward to ES to be added to Parish Online.

BJ suggested the young person on work experience in the LPC office could put together, with WR's assistance, a map to show the routes to the gallops taken by the different yards, which could be used to inform future development.

The sections on Transport and Infrastructure are almost complete, and the Plan should be ready for review by the SG by the end of the week.

A Consultation Statement needs to accompany the Submission Document. SC to compile evidence to show consultation held over the last seven years, including Minutes (to be added to LPC website); details of events and consultations; spreadsheet of SG responses to Regulation 14 comments; other advertising/promotions (evidence from Websites; Village Views; PennyPost; HW's monthly Newsletters). Deadline: 28 July

A Basic Conditions Statement will be compiled by Bluestone Planning.

A Vision Statement also needs to be put together, linking the LNDP's vision to specific Policies. SC to complete, plus page of Acknowledgements. There was some debate about the necessity for an Executive Summary. *(Post meeting note: I have sent Sharon a copy of Helen's Executive Summary)*

03: ITEMS FOR NEXT AGENDA: Submission Version and associated documents

04: DATE OF NEXT MEETING: 14th August 2025, 2.30pm, JCE

Meeting closed at 4.15pm