



LAMBOURN PARISH COUNCIL

The Memorial Hall, Oxford Street, Lambourn, Berkshire. RG17 8XP

Telephone: 01488 72400

Clerk: Gary Wyatt-Hawkins

Deputy Clerk: Rachael Burns

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**INVITATION TO
A PARISH COUNCIL MEETING
TO BE HELD ON WEDNESDAY 3rd of SEPTEMBER 2025
AT 7.30 PM
IN THE MEMORIAL HALL**

Meeting called by: Gary Wyatt-Hawkins – Clerk

Signature: *G Wyatt-Hawkins*

Date: 3rd September 2025

The Chair may, at their discretion and at a convenient time in the transaction of business, adjourn the meeting to allow any members of the public to address the meeting. Parishioners and others in attendance are reminded that they must remain silent during the transaction of formal Council business.

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.

Agenda Items

093-09/25 Acceptance of apologies for absence

To receive and accept apologies of absence.

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

094-09/25 To receive any declarations of member's interests or dispensation requests

To receive any declarations of Member's interests on this agenda.

Localism Act 2011 and the Code of Conduct adopted by the Parish Council.

095-09/25 To receive and sign the minutes of the Full Council Meeting held on Wednesday, 6th of August 2025

Local Government Act 1972 Sch 12 para 41(1)

096-09/25 Exclusion of the press and public

Standing Order #1c The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to:

Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

097-09/25 Public Participation

098-09/25 Planning Applications

(In planning matters the Council acts as a consultee of the principal authority. The principal authority being the deciding body for planning applications).

Land South Of Middle Pond and West Of Ermin Street Lambourn Woodlands Hungerford

Ref. No: 25/01680/CLASSR | Received: Tue 22 Jul 2025 | Validated: Tue 22 Jul 2025 |

Status: Pending Consideration

099-09/25 Planning Decisions – For Information Only

Planning Decision details are provided in the Councillor's supporting information document: "2025-09-03 Planning Decisions".

- 100-09/25 Request a Community Governance Review (CGR)**
To **receive** an update from the Clerk's Office on the submission of the request for a Community Governance Review to West Berkshire Council.
Re: Item 075-08/25 August 2025 Full Council Meeting
Local Government and Public Involvement in Health Act 2007.
Re: Details are provided in the Councillor's supporting information document: "2025-09-03 Request for a Community Governance Review"
- 101-09/25 Recent Traffic Accidents on Ermin Street**
To **discuss** the recent accidents on Ermin Street and the impact on the community.
- 102-09/25 Speed Control**
To **receive** an update from Cllr Mead and the Clerk's Office regarding the required applications to West Berkshire Council to site two Speed Indicator Devices (SIDs) at the identified locations.
Re: item 081-08/25 August 2025 Full Council Meeting.
- 103-09/25 Public Convenience Upgrade**
To **receive** an update from Cllr Harris and the Clerk's Office regarding the Public Convenience Upgrade Project Invitation to Quote document.
Re: item 082-08/25 August 2025 Full Council Meeting.
Re: Details are provided in the Councillor's supporting information document: "2025-09-03 Public Convenience Renovation Invitation to Quote"
- 104-09/25 Market Square Refresh**
The Clerk to report on **suggestions received as per the action for councillors agreed at the August 2025 Full Council Meeting**
Re: item 021-05/25 May 2025 Full Council Meeting action: "All councillors to consider and propose potential infrastructure works to be considered for inclusion in the project."
Re: item 082-08/25 August 2025 Full Council Meeting action: "Council discussed a number of options and agreed to send suggestions to the Clerk".
Re: Details are provided in the Councillor's supporting information document: "2025-09-03 Market Square Cycle Repair Station and Examples of cycle parking installed in West Berks (May 2025)"
- 105-09/25 Councillor protection from harassment**
To **note** that the Clerk's Office has published the "Unreasonably Persistent Vexatious Complaints Policy" as of 27/08/2025
Re: item 086-08/25 August 2025 Full Council Meeting.
- 106-09/25 Lambourn Library additional opening hours Quarterly update**
To **note** the receipt of thanks and a Quarterly update from the Libraries Manager, Community Services at West Berkshire Council.
Re: Details are provided in the Councillor's supporting information document: "2025-09-03 Lambourn Library"
- 107-09/25 Lambourn Valley Flood Forum**
To **receive** an update from Cllr Harris regarding the Lambourn Valley Flood Forum.
- 108-09/25 Presentation of the LNDP Submission Document**
To **approve** the LNDP Submission Document following its presentation by Sue Cocker.
Re: Details are provided in the Councillor's supporting information document: "2025-08-06 Lambourn NDP Submission August 25 final"
- 109-09/25 Current Projects and Actions Update**
The Clerk to provide an update on the following council projects and actions:
 1. Cemetery Land Purchase
 - a **Re: item 089-08/25 August 2025 Full Council Meeting**
 2. Traffic Survey
 - a **Re: item 087-08/25 August 2025 Full Council Meeting**
 3. Winter Salting Information
 - a **Re: item 087-08/25 August 2025 Full Council Meeting**
 4. Changes in Waste Legislation
 - a **Re: item 088-08/25 August 2025 Full Council Meeting**

110-09/25 External Auditor Response

To **receive** an update from the Clerk's Office regarding the response received from the External Auditor in August 2025.

111-09/25 Monthly Accounts

1. **To approve** the schedule of payments presented
2. **To approve** the bank reconciliations presented
3. **To note** the July Income and Expenditure report as the current financial position of Council.

1. July Costs
2. July Income
3. Pending Transactions for Payment Approval

To **approve** the presented cost for payment as at the date of the meeting.

Re: document *July 2025 Transactions and Cost For Approval 2025-09* (presented at meeting)

112-09/25 Close of the meeting