



LAMBOURN PARISH COUNCIL

The Memorial Hall, Oxford Street, Lambourn, Berkshire. RG17 8XP

Telephone: 01488 72400

Clerk: Gary Wyatt-Hawkins

Deputy Clerk: Rachael Burns

email: info@lambourn-pc.gov.uk

**INVITATION TO
A PARISH COUNCIL MEETING
TO BE HELD ON WEDNESDAY 2nd July 2025
AT 7.30 PM
IN THE MEMORIAL HALL**

Meeting called by: Gary Wyatt-Hawkins – Clerk

Signature: *G Wyatt-Hawkins*

Date: 2nd July 2025

The Chair may, at their discretion and at a convenient time in the transaction of business, adjourn the meeting to allow any members of the public to address the meeting. Parishioners and others in attendance are reminded that they must remain silent during the transaction of formal Council business.

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.

Agenda Items

053-07/25 Acceptance of apologies for absence

To receive and accept apologies of absence.

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

054-07/25 To receive any declarations of member's interests or dispensation requests

To receive any declarations of Member's interests on this agenda.

Localism Act 2011 and the Code of Conduct adopted by the Parish Council.

055-07/25 To receive and sign the minutes of the Extraordinary Council meetings held on Wednesday, 18th of June 2025

Local Government Act 1972 Sch 12 para 41(1)

056-07/25 Exclusion of the press and public

Standing Order #1c The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to:

Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

057-07/25 Application to become a councillor

To **consider** an application to become a councillor from a parishioner.

Re: Document supporting information for councillors "Cllr Application 2025-07-02"

(Press and Public to be excluded due to the item relating to personal information).

058-07/25 Public Participation

059-07/25 Planning Applications

(In planning matters the Council acts as a consultee of the principal authority. The principal authority being the deciding body for planning applications).

Windmill Farm Baydon Road Lambourn Hungerford RG17 7BN

Ref. No: 25/01158/FUL | Received: Fri 23 May 2025 | Validated: Wed 11 Jun 2025 |

Status: Pending Consideration

Saxon House Stables Upper Lambourn Hungerford RG17 8QH

Ref. No: 25/01380/FUL | Received: Fri 13 Jun 2025 | Validated: Mon 23 Jun 2025 |

Status: Pending Consideration

Saxon House Stables Upper Lambourn Hungerford RG17 8QH

Ref. No: 25/01381/LBC | Received: Fri 13 Jun 2025 | Validated: Mon 23 Jun 2025 |

Status: Pending Consideration

- 060-07/25 Planning Decisions – For Information Only**
Planning Decision details are provided in the Councillor’s supporting information document: “2025-07-03 Planning Decisions”.
- 061-07/25 Speed Control**
To **consider** a proposal by Cllr Mead to agree to the installation of Speed Indicator Devices (SIDs) at identified locations.
The Clerk to present a proposal prepared by Cllr Mead for the consideration of the council.
Re: Details are provided in the Councillor’s supporting information document: “2025 Speed Indicator Device Purchase and Locations”
Deferred: item 028-05/25 May 2025 Full Council Meeting.
- 062-07/25 Public Convenience Upgrade**
Cllr Harris to advise on the current status and next actions to define the scope of works required to progress with the Public Convenience Upgrade Project.
Deferred: item 029-05/25 May 2025 Full Council Meeting.
- 063-07/25 Market Square Refresh**
To **consider** proposals resulting from the May 2025 Full Council Meeting Item 021-05/25 **action:** “All councillors to consider and propose potential infrastructure works to be considered for inclusion in the project.”
- 064-07/25 Horse Crossing Sign**
To receive an **update** from the Clerk’s office regarding the May 2020 Full Council Meeting Item 021-05/25 action: “Cllr Snowden to request Jockey Club Estates to resend any available details, and Cllr Harris will inspect the location and report to the Clerk’s office. “
- 065-07/25 Eastbury Furze Signage**
To **consider** the costs for the request for changes to the wording of the signage at the Eastbury Furze Play Area
Re: Details are provided in the Councillor’s supporting information document: “2025 Eastbury Furze Play Area Signage Wording”
- 066-07/25 Amendment to Grass Cutting Contract**
To consider the BOSA Committee request to allow a change of contract at St James’ Church to make each visit cut and collect at a cost of £80.00 per visit (24 visits annually = £1,920.00).
Re: June BOSA Committee Meeting Item 11-06/25
- 067-07/25 Councillor protection from harassment**
The Clerk to report on the findings of the Clerk’s Office regarding the measures and processes available to support councillors who have been subject to harassment.
- 068-07/25 Current Projects Update**
The Clerk to provide an update on the following council projects:
 1. New Street Lighting
 2. Cemetery Land Purchase
- 069-07/25 Internal Auditor Appointment**
To consider the results of the Clerk’s office sourcing of comparative quotes for the appointment of an Internal Auditor for a three-year agreement.
Re: Details are provided in the Councillor’s supporting information document: “2025 Internal Auditor Quotes”
- 070-07/25 Suspension of Council Meetings for Summer Recess**
To **consider** whether the Council is having a summer recess and, if so, whether it should be contingent on no planning applications requiring consideration, whereupon they would be undertaken in a “Planning Applications only” meeting.

071-07/25 Monthly Accounts

1. **To approve** the schedule of payments presented
2. **To approve** the bank reconciliations presented
3. **To note** the May Income and Expenditure report as the current financial position of Council.

1. May Costs
2. May Income
3. Pending Transactions for Payment Approval

To **approve** the presented cost for payment as at the date of the meeting.

Re: document *May 2025 Transactions* and *Cost For Approval 2025-07* (presented at meeting)

072-07/25 Close of the meeting