



LAMBOURN PARISH COUNCIL

The Memorial Hall, Oxford Street, Lambourn, Berkshire. RG17 8XP

Telephone: 01488 72400

Clerk: Gary Wyatt-Hawkins

Deputy Clerk: Rachael Burns

email: info@lambourn-pc.gov.uk

**MINUTES OF
AN EXTRAORDINARY PARISH COUNCIL MEETING
HELD ON THURSDAY 15th MAY 2025
AT 4.30 PM
IN THE MEMORIAL HALL**

Meeting called by: Gary Wyatt-Hawkins – Clerk

Signature: *G Wyatt-Hawkins*

Date: 15th May 2025

The Chair may, at their discretion and at a convenient time in the transaction of business, adjourn the meeting to allow any members of the public to address the meeting. Parishioners and others in attendance are reminded that they must remain silent during the transaction of formal Council business.

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

Agenda Items

033-05/25 Acceptance of apologies for absence

To receive and accept apologies of absence.

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

In Attendance: Cllr Mead – Chair, Cllr McKay, Cllr Harris and Cllr Earl

034-05/25 To receive any declarations of member's interests or dispensation requests

To receive any declarations of Member's interests on this agenda.

Localism Act 2011 and the Code of Conduct adopted by the Parish Council.

Resolved: Cllr Leeming, Cllr Middleton, Cllr Snowdon, Cllr Jones, Cllr Marshall and District Cllr Woollaston sent apologies. Council accepted the reasons for absence.

035-05/25 To receive and sign the minutes of the Full Council meetings held on Wednesday, 7th of May 2025

Local Government Act 1972 Sch 12 para 41(1)

Resolved: That they were a true record of the meetings decisions. Unanimously agreed.

036-05/25 Exclusion of the press and public

Standing Order #1c The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to:

Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

037-05/25 Public Participation

038-05/25 Planning Applications

(In planning matters the Council acts as a consultee of the principal authority. The principal authority being the deciding body for planning applications).

Windy Hollow Stables Sheepdrove Lambourn Hungerford RG17 7XA

Ref. No: 25/00909/FUL | Received: Thu 10 Apr 2025 | Validated: Thu 10 Apr 2025 |

Status: Pending Consideration

Comments and observations:

Lambourn Parish Council – **Resolved** not to object. Unanimously agreed.

Unit 1 Lambourn Business Park Lambourn Woodlands Hungerford RG17 7RX

Ref. No: 25/00899/FULMAJ | Received: Tue 08 Apr 2025 | Validated: Fri 02 May 2025 |

Status: Pending Consideration

Comments and observations:

Lambourn Parish Council – **Resolved** to object. Unanimously **agreed**.

Stargazers II Eastbury Hungerford RG17 7JL

Ref. No: 25/00911/HOUSE | Received: Fri 11 Apr 2025 | Validated: Wed 30 Apr 2025 |

Status: Pending Consideration

Comments and observations:

Lambourn Parish Council – **Resolved** not to object. Unanimously **agreed**.

039-05/25 Award of the Contract for Grass Cutting and Grounds Maintenance

To award the contract for the Grass Cutting and Grounds Maintenance from the quotes and details submitted during the tender process.

Resolved: Cllr Harris **proposed**, and Cllr Earl **seconded** the award of all contracts to Tactical Facilities Management. Unanimously **agreed**.

Re: Documents 2025 GCGM Contract Quote Matrix.xlsx, 2025 GCGM Summary Front Sheet.xlsx, 2025 GCGM Applicant Details.pdf

040-05/25 Running Track Lines on Old Cricket Field

To consider the request from the Lambourn Youth Junction to mark out a running track at the Old Cricket Field.

Resolved: Cllr Harris **proposed**, and Cllr Mead **seconded** to **grant** permission and commended the Youth Council on the initiative. Unanimously **agreed**.

Re: Document 2025-05 Request for Running Track Lines on OCF.pdf

041-05/25 Approval of Payment to Volker Highways

To approve the payment of £71,374.57 to Volker Highways following the completion of the New Street Lighting Works.

Noted: The Clerk presented the revised invoice, which included an additional £354.60 for the removal of overgrowth.

Resolved: Cllr Earl proposed, and Cllr Mead seconded to approve payment of the invoice. Unanimously **agreed**.

Re: Item 321-11/23 November 2023 Full Council Meeting, Item 247-06/23 June 2023 Full Council Meeting and Item 105 November 2022 Full Council Meeting (confirmation of members bid submission relating to Item 90 October 2022 Full Council Meeting).

042-05/25 Mill Lane Goul Mouth Astroturf – New Information

To **consider** the information offered by the Internal Auditor with regard to the maintenance of Goal Mouth Astroturf.

Noted: The Clerk advised that the Internal Auditor had cautioned that in their experience, Astroturf installations were still subject to some subsidence and that good levels of maintenance were required to maintain the installation. Council acknowledged the advice accordingly.

043-05/25 Close of the meeting

The Chair **declared** the meeting closed at: 17:10

Signed: *S Mead*

Date: 18/06/2025