



# LAMBOURN PARISH COUNCIL

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## MINUTES OF A MEETING OF THE BOSA COMMITTEE ON WEDNESDAY 17th MARCH 2025 12.30 pm AT THE MEMORIAL HALL

**Present:** Cllr Harris, Cllr Mead, Cllr Jones, G Wyatt-Hawkins (Clerk)

**Apologies:** Cllr McKay

### 39-03/25 Declarations of Members Interests

To receive any declarations of members interests on this agenda. *Localism Act 2011 and Parish Council Code of Conduct*

**Noted:** That none were given.

### 40-03/25 Minutes of Previous Meeting

Proposal to confirm minutes of the meeting on Wednesday 11<sup>th</sup> December 2024.

**Resolved:** The Committee unanimously **approved** the minutes of the BOSA Committee meeting held on Wednesday 11<sup>th</sup> of December 2024.

### 41-03/25 Public Participation

**Noted:** That no members of the public were present.

### 42-03/25 Finance Review

The Committee to review the BOSA financial report for the year to date.

**Resolved:** The Committee reviewed the BOSA Financial report for the year to date and unanimously **agreed** that they are on track with the exception of the Full Council approved additional spend listed under "2380 BOSA Expenditure" due to unplanned safety works at the Old Cricket Field.

### 43-03/25 Litter Bin Emptying 2025-26

Proposal for the Committee to agree a contractor for the emptying of 5 x Litter bins in the 2025-26 Financial year.

**Resolved:** The Committee unanimously **agreed** to approve the appointment of West Berkshire Council as the contractor.

### 44-03/25 Playground Clean 2025-26

Proposal for the Committee to agree a contractor for the annual playground clean 2025-26

**Resolved:** The Committee unanimously **agreed** to approve the appointment of Tactical Services as the contractor.

### 45-03/25 Playground Inspections 2025-26

Proposal for the Committee to agree a contractor for Playground Inspections 2025-26

**Resolved:** The Committee unanimously **agreed** to approve the appointment of The Play Inspection Company as the contractor.

### 46-03/25 Mill Lane

a) Information: Feedback from the Chair regarding the recent community project.

**Noted:** The Chair reported that the works at the Old Cricket Field and Mill Lane Play area had been successful and gave thanks to all those involved.

b) Proposal for the Committee to agree placement of the Silver Birch Trees.

**Resolved:** Cllr Harris proposed, and Cllr Jones seconded that a visit to the site would be arranged to determine locations for the Silver Birch Trees. Unanimously **agreed**.

**Action:** Cllrs Harris, Jones and Mead to visit the site before the next BOSA meeting.

- c) Proposal for the Committee to agree next steps for placement of a protective fence in front of the new hedging plants.  
**Resolved:** Cllr Harris proposed, and Cllr Mead seconded that a potential offer to erect stock fencing (FoC) be accepted subject to confirmation from the Clerk's office that it is suitable for use in a play area. Unanimously **agreed**.  
**Action:** The Clerk's office to confirm if stock fencing is suitable.
- d) Information: confirmation of the removal of the Ash and Sycamore.  
**Noted:** Cllr Harris has advised that the works will be arranged before the next BOSA meeting.  
**Action:** Cllr Harris to arrange a meeting with the contractor.
- e) Proposal for the Committee to agree next steps on the installation of Astro-turf goal mouths.  
**Noted:** Cllr Harris confirmed that a discussion had taken place with George Scarrott and Son's Family Fun Fairs, and confirmation had been obtained that boarding would be laid to protect the Astro-turf.  
**Resolved:** Cllr Harris proposed, and Cllr Mead seconded that the installation proceed in the new financial year. Unanimously **agreed**.  
**Action:** The Clerk's office to work with Cllr Harris to progress the item.
- f) Proposal for the Committee to agree next steps on the purchase of two new picnic tables and the removal and disposal of two existing tables.  
**Resolved:** Cllr Harris proposed, and Cllr Mead seconded that Cllr Harris will install the two new picnic tables, and that Cllr Harris will investigate with the Clerk's office methods and costs for the removal of the existing tables. Unanimously **agreed**.  
**Action:** Cllr Harris to liaise with the Clerk's office regarding the removal of the existing tables.

#### **47-03/25 Old Cricket Field**

**Information:** Erection of the post and rail fence around the soakaway has been completed. River border inspection completed by the Deputy Clerk on 13/1/25 – nothing adverse to report.

**Noted:** As above.

#### **48-03/25 Eastbury Furze**

- a) Renewal of the Eastbury Furze Rental contract due from April.  
**Noted:** That the renewal was agreed at the March Full Council meeting and that it included an increase in line with inflation relative to the five-year interval from the last increase.
- b) Proposal for the Committee to approve a new timber for the Junior multi-play unit, marked as moderate risk in the most recent inspection.  
**Deferred:** Cllr Jones Proposed, and Cllr Harris seconded that the item be deferred until the next meeting (or passed to Full Council), pending a discussion with the Deputy Clerk regarding the details of the item.  
Unanimously **agreed**.

#### **49-03/25 Upper Lambourn Cemetery and Land Purchase.**

- a) Information: Feedback on the inflationary price increases agreed at February Full Council.  
**Noted:** That the price increases were unanimously agreed at the February Full Council meeting.
- b) Cemetery Land Purchase – update from the Chair.  
**Noted:** The Clerk advised that no progress had been made in appointing an agent to proceed with the purchase due to other projects holding higher priority.  
**Action:** The Clerk's office to select an agent and issue instructions as soon as practicable.

**50-03/25 Maintenance Contract**

Feedback from the Chair on the steps being taken to appoint a new contractor.

**Noted:** That the invitation to quote document was now ready to release and that the Clerk's office would be proceeding to publish it accordingly.

**Resolved:** Cllr Jones proposed, and Cllr Mead seconded that the invitation be advertised in the Newbury Weekly News subject to cost. Unanimously agreed.

**Action:** The Clerk's office to investigate the cost of placing advertisements in the Newbury Weekly News.

**51-03/25 Dog Waste Bins**

Information: Installation of dog waste bin at Greenways

**Noted:** Cllr Harris acknowledged that he would install the waste bin after confirming the date the emptying service would proceed with the Deputy Clerk.

**Action:** Cllr Harris to liaise with the Deputy Clerk.

**52-03/25 Memorials – Information only**

In Loving Memory of

MICHAEL EDWARD

"Mick"

RACKHAM

15.06.1926 - 25.10.2024

Pops & Partner to Mary

Forever in our hearts

**Noted:** as above.

**53-03/25 Items for next meeting**

**Noted:** No items were requested.

**Meeting closed:** The Chair declared the meeting closed at 13:29

**Committee Chair:**

**Date:**