



# LAMBOURN PARISH COUNCIL

The Memorial Hall, Oxford Street, Lambourn, Berkshire. RG17 8XP

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Clerk: Gary Wyatt-Hawkins

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## MINUTES OF A MEETING OF THE BOSA COMMITTEE ON WEDNESDAY 19<sup>th</sup> JUNE 7.00pm AT THE MEMORIAL HALL

**Present: Cllr Harris, Cllr McKay, Cllr Noll, R Burns (Deputy Clerk)**

**Apologies: Cllr Atkinson, Cllr Rieunier, Bruce Laurie (Co-opted),**

### **01-06/24 Election of Chair and Vice-Chair**

Cllr Noll nominated Cllr Harris for Committee Chair - seconded by Cllr McKay and unanimously agreed.

Cllr McKay nominated Cllr Noll for Committee Vice-Chair – seconded by Cllr Harris and unanimously agreed.

### **02-06/24 Minutes of Previous Meeting**

The Committee unanimously approved the minutes of the BOSA Committee meeting held on Wednesday 13<sup>th</sup> March 2024.

### **03-06/24 Finance Review**

- a) The Committee reviewed the BOSA Financial report for the year to date and agreed that they are on track.
- b) The Committee **Unanimously agreed** to obtain indicative prices for the following projects, to be considered for implementation in the 2025-26 financial year.
  - Old Cricket Field – Replacement Quarter Pipes or Multi Games court fenced in on four sides.
  - Mill Lane – Ball fence for behind the goal in the right-hand boundary.
  - Mill Lane – Astro-turf Goal Mouths.
  - Mill Lane – Picnic bench replacements.
  - Old Cricket Field – extension of drainage from hard standing area.
  - Play areas general – a further amount for general improvements to equipment over the year.

**Action: Deputy Clerk and Cllr Harris** to obtain indicative prices and outline proposals.

### **04-06/24 Mill Lane**

- a) Proposal from Cllr Harris to look at installing a wire fence approx. 4ft in height along part of the right-hand side boundary to protect the new hedge while it becomes established. Most surrounding vegetation will need to be removed and it is envisaged the hedge will eventually encompass the fence. The fence should be installed in the current financial year if funds are available or put forward as a project for 2025-26 if not. The Committee **Unanimously agreed** the following

**Action: Cllr Harris** to obtain prices.

b) Proposal for the Committee to sign off on discussions Cllr Harris has had with the new contractor. The Committee **unanimously agreed** to the following items:

- That Cllr Harris will provide the Contractor with new ground anchors so that they can move two picnic tables forward from the rear boundary line – **Quote received for moving the tables £240 + VAT**
- Contractor to treat the area along the right-hand boundary line with weedkiller to allow hedge growth – no additional cost.
- Grass to be maintained at 40-60mm in future as opposed to being cut to 50mm as stated in the contract, no additional cost.

**Action: Deputy Clerk** to talk to the Clerk about allocating funds to move the picnic benches.

c) Proposal to remove the existing large litter bin from Mill Lane for use at the Old Cricket Field car park as a combined litter/dog waste bin - **unanimously agreed**. June Full Council signed off on the purchase of 2 x Broxap Derby Standard bins to replace the two remaining small bins at Mill Lane so that waste capacity on site is not reduced.

**Action: Cllr Harris** to arrange the move and take delivery of the 2 x new bins for Mill Lane

#### **05-06/24 Old Cricket Field**

a) Proposal for the Committee to sign off on discussions Cllr Harris has had with the new contractor, no additional costs are involved. The Committee **unanimously agreed** to the following items:

- Removal of the old stump bollards from around the entrance to allow better access to grass.
- Reorganisation of large stones in the car park to allow better access to grass with any surplus stones to be moved to another location within the field.
- Grass to be maintained at 40-60mm in future as opposed to being cut to 50mm as stated in the contract, no additional cost.

b) The Committee **noted** that the June Full Council meeting had voted to remove the skatepark equipment on health and safety grounds.

c) Proposal from Cllr Harris to implement the clearance of overgrown shrubs and nettles from below trees within and bordering the grass park area for the purposes of better woodland management, rejuvenation and beautification. This would be carried out by Dave Clark at no cost subject to the arrangement of community help – **unanimously agreed**.

**Action: Cllr Harris** to undertake a walkaround with Mr Clark at the end of August to agree requirements.

d) The Committee **noted** that work to repair the surface at the entrance to the Old Cricket Field has been completed. The rubberised surface has been replaced with tarmac which was arranged and paid for by Jockey Club Estates with the permission of the Parish Council.

### **06-06/24 Three Post Lane**

Proposal to allow the contractor to place a sign at each end of Three Post Lane requesting that the public clean up after their dogs. The Committee **unanimously agreed** to this subject to receiving any required permissions from West Berkshire Council. Permissions have been requested by the Deputy Clerk.

### **07-06/24 Tree Survey Works**

The Committee **noted** that all works arising from the Tree Survey were completed during w/c 22/4/24 to the satisfaction of the Committee Chair and Clerks. No complaints or issues were raised by the public. The next Tree Survey will be due in 2026.

### **08-06/24 Maintenance Contract and Monitoring**

A new contractor took over the Schedule 3 Open Spaces contract at the end of April and was provided with full details of any clarifications to the contract arrived at with the previous contractor. The Deputy Clerk and Cllr Harris reported there have been improvements to both the standard of work and the frequency of visits – this was **noted** by the Committee.

### **09-06/24 Programme of Playground Maintenance**

The Deputy Clerk reported that this programme is well under way with around half the allocated budget spent to date and some small savings against forecast costs – this was **noted** by the Committee.

### **10/06/24 Upper Lambourn Cemetery and Land Purchase**

- a) The Deputy Clerk reported that the reconciliation of the paper map with the online cemetery system has been completed and any discrepancies noted. A further check against headstones on site is in progress – this was **noted** by the Committee.
- b) Cemetery Land Purchase – an offer was sent to the landowner and a counteroffer has been received. The Clerk is due to start work on the agreements – this was **noted** by the Committee.

### **11-6/24 Paddock Rental (Grasskeep) Agreement**

Proposal that the Paddock Rental Agreement be renewed for six months only in September to bring it into line with the financial year. The Finance Committee will then decide how to best manage the agreement going forward. The Committee **unanimously agreed** to the proposal.

**Action: Deputy Clerk** to inform the Clerk

### **12-06/24 Memorials – Information only**

John (Geordie) Thompson  
28th April 1937 - 26th June 2023  
Treasured memories of a much loved  
partner and uncle  
Rest in Peace

Beryl Evelyn Webb  
1932-2023  
Much loved wife, Mother and Grandmother  
Reunited

Francis  
James Victor  
Osborne  
"Jim"  
13th March 1941  
4th September 2023  
Beloved husband,  
dad and grandad  
Love you forever

Loved and missed by all the family  
Marjorie Irene Cripps

**13-06/24 Items for next meeting**  
Costed proposals for the 2025-26 Financial year

**Meeting closed: 8.20pm**

**Committee Chair:**

**Date:**