



LAMBOURN PARISH COUNCIL

The Memorial Hall, Oxford Street, Lambourn, Berkshire. RG17 8XP

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Clerk: Gary Wyatt-Hawkins

Deputy Clerk: Rachael Burns

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MINUTES OF A MEETING OF THE BOSA COMMITTEE ON WEDNESDAY 22ND MARCH 2023 AT 7.30PM AT THE MEMORIAL HALL

**Present: Cllr Noll (Chair), Cllr McKay, Cllr Bracey, Cllr Rieunier, Cllr Harris,
R Burns (Deputy Clerk)**

**Apologies: Mike Billinge-Jones (Co-opted), Pierre Josling (Co-opted), Bruce
Laurie (Co-opted)**

27. MINUTES OF THE PREVIOUS MEETING

The Committee unanimously approved the minutes from the BOSA Committee Meeting held on November 16th, 2022.

28. FINANCES

The Chair invited Cllr Rieunier to speak on the Finances as some changes have been made to the structure of the layout and headings. Cllr Rieunier went through the budget for the current year line by line and explained the reasoning behind the new, simplified layout.

The BOSA financial situation is healthy with the potential for an underspend of approximately £3000 that could be allocated to works before the end of this financial year. Cllr Rieunier further stated that no issues are currently foreseen with the 2023-24 budget.

Action: Clerk to add a cost line in the Burials section of the BOSA accounts with a budget of £500 for the annual bunker clearance at Upper Lambourn Cemetery.

29. MILL LANE

The Chair gave a brief report on the status of the Mill Lane upgrade. The removal of the old metal fence is complete and whips for native species of spiky hedging have been planted among existing vegetation along the full length of the right side.

Louise Wilkin (member of the public) spoke to ask about the new Silver Birches that were included in the plan. The Deputy Clerk stated that there had to date been no response to a public call for sponsorship.

Action: Deputy Clerk to discuss with Louise Wilkin whether the Carnival Committee would be interested in sponsoring a Silver Birch.

Proposal to consider costs for watering new hedge whips in the first season – **deferred** as not all costs had been received.

Proposal for the Committee to formally agree the £2100 + VAT spend on the removal of the metal fence and vegetation **Unanimously Agreed**.

The Committee considered feedback from Lambourn Environmental Group and the Woodland Trust on what vegetation might provide effective noise screening at the rear of the park. They had proposed hedging. After some discussion the Committee made the following decisions:

- The benches at the very rear of the park should be moved forward to the fence line at the front of the play area but remain within its boundary **Unanimously Agreed**
- Cllr Bracey stated that as hedging had already been planted in this area 2 years ago, it should be allowed to reach its full potential before additional planting was considered **Unanimously Agreed.**

30. **BOSA Tracker Review**

Proposal for the Committee to review items from the tracker that require decisions. Following discussion of the items on the list the Committee reached the following decisions:

- **Cemetery Additional Land** the Committee **Unanimously agreed** the following **Action:**
Deputy Clerk to locate the Red Book Valuation that was previously completed on the land and to talk to Cllr Jones to see if she would be interested in attending a meeting if one can be arranged between the Parish Council and Rob Price at Rooksnest
- **Eastbury Furze sign** expenditure of £275 + VAT for a fully designed new sign showing new rules on dogs and up to date information on where to find byelaws **Unanimously Agreed**
- **Replacement of Parishioner Ball Fence** destroyed by Lambourn Parish Council owned tree in a storm last year Expenditure of £509.87 + VAT **Unanimously Agreed**
- **Schedule of Low Grade Maintenance for Play Areas** Cllr Rieunier confirmed that budget is available to commence a proactive schedule of basic maintenance such as rust treatment and painting. The Committee **Unanimously Agreed** the following **Action:**
Deputy Clerk to obtain quotes and propose works from items marked as low risk in the most recent Play Area Inspections.

31. **CEMETERY FEES**

Proposal for the Committee to review Cemetery fees for 2023-24. The Committee considered and discussed a fee comparison with Hungerford Cemetery and **Unanimously Agreed** no change to current fees.

Proposal to accept that the Parish Council should in future liaise directly with the Gravedigger following Scofell's decision to decline the tender **Unanimously Agreed.**

32. **CEMETERY REGULATIONS**

Proposal to amend Cemetery Regulations to clearly state the allowance of two coffin burials and up to four sets of cremated remains per double plot, with the proviso that when cremated remains are buried after the first coffin burial then a second coffin burial cannot take place **Unanimously Agreed.**
Action: Deputy Clerk to amend the regulations accordingly.

33. CEMETERY WORKING PARTY

Proposal for the Committee to accept an outline plan for cemetery clearance and form a working party. **Cllr Harris** volunteered his services for the working party. After some discussion the Committee **Unanimously agreed** the following:

- **Action: Deputy Clerk** to arrange a working party and a date
- That the public should be given four weeks of advance notice to clear breach items themselves before any official clearance occurs. Information to be made available via website, social media and Village Views.
- Any working party formed for Cemetery Clearance should also undertake the Topple Test.
- To accept the offer of some secure feed storage bins from Cllr Rieunier.
- That this first working party will be considered a test run with a decision to be made later on further clearances.
- **Action: Deputy Clerk** to arrange clearance of Cemetery Shed.
- **Actions: Deputy Clerk** to ask Clerk to purchase biodegradable tent pegs for the laminated cards and plain sturdy storage bags for item storage and labelling.

34. PLAYGROUND INSPECTIONS

Proposal for the Committee to accept costs £68.50 + VAT per site per visit from the Play Inspection Company for the bi-annual inspections. Total annual fee £410 + VAT **Unanimously Agreed.**

Proposal for the Committee to consider whether the assistant Clerk should receive training in undertaking the weekly routine inspections from a qualified provider at a cost of ROSPA 1 day course £320 + VAT + Optional exam £110 + VAT. **Unanimously Declined** on the basis that the Parish Council are already arranging inspections in excess of their statutory duties.

35. MAINTENANCE CONTRACT RENEWALS

Update from the Chair about the Tender Decision made at Full Council on 1st March 2023.

Noll Countryside won the Tender for Cemeteries and Churchyards. Pampered Paddocks won the Tender for Play Areas and Open Spaces – Total cost per annum £17412.00 + VAT

36. DOG WASTE BINS

Proposal for the Committee to consider whether further dog bins should be removed from the current list of seventeen. After some discussion the Committee **Unanimously Agreed** the following:

- No further bins to be removed.
- The missing bin at Greenways to be replaced but located further down the hill close to where the grit bin is, bringing the total dog waste bin tally back to 18.
- **Action: Deputy Clerk** to obtain quotes for a replacement dog waste bin and installation.

37. EASTBURY FURZE LITTER BINS

Proposal to discuss the two waste bins at Eastbury Furze and a quoted cost from West Berkshire Council of £272.33 per annum + VAT plus 10% service charge. The Committee **Unanimously Agreed** that emptying should be arranged via West Berkshire Council but that the bin at the rear of the Play Area should be removed as it is near the end of its life according to the ROSPA Inspection. This will leave one bin next to the dog waste bin by the entrance to the park.

Action: Deputy Clerk to request revised costs from West Berkshire Council and arrange removal of the bin at the rear of the play area.

38. MEMORIALS – information only

Michael Carroll

Himself Siki

25/12/1924-13.02.2022 Age 97

It broke our hearts to lose you but you didn't go alone

Part of us went with you the day god called you home.

On back of memorial:

Thank you, Goodnight, God Bless

Oiche mhaith, Beannacht De

Christina (Tina) Helen Nims

1955-2021

Forever in our Hearts

39. ITEMS FOR FUTURE AGENDA

None

Meeting closed at 8.40pm

Chair:

Date: