



## Housing Land Availability Assessment - Site Submission Form

**The identification of sites does not imply that the Lambourn Neighbourhood Development Plan Steering Group considers that the site is suitable for development, either now or in the future. It cannot be taken as representing either an intention to allocate these sites, or as a material consideration in the determination of a planning application. The allocation of future sites for development will only take place through the Neighbourhood Development Plan process which undergoes several stages of public consultation and independent examination.**

**Before completing this form, please read the following guidance notes:**

- Sites may be included in future public consultation exercises and published in the as part of the evidence base in support of the Neighbourhood Development Plan, so cannot be treated confidentially.
- Please complete the form in as much detail as possible. Please attach an Ordnance Survey map clearly showing the precise boundaries of the site and the part that is regarded as suitable for development (if that is not the whole area). This will assist in the assessment of the site. You are also welcome to attach any relevant additional information (eg. tree survey).
- Please complete a separate form for each site.
- Do not submit sites that already have planning permission for development unless a new and different proposal is likely in the future. Sites with planning permission will be taken account of by the Steering Group.
- Only submit sites that you have an interest in and that you believe have genuine potential to be developed over the period to 2036.
- **Only sites that are 0.15 hectares (approximately 0.4 acres) or greater in size should be submitted.**
- In completing this form, we may ask to access the site with prior notice in order to assess its suitability. Equally, if the site is publicly visible, we may assess the site from a public highway.
- The Call for Sites request is part of the Neighbourhood Development Plan making process and is separate from West Berkshire Council's Local Plan preparation and its planning application process. If your proposed site has been considered by West Berkshire Council under their HEELA process, please confirm that the information provided to that process is still valid and include any proposed changes or modifications.

## Where do I send the completed forms?

Please return all completed forms to the Lambourn Neighbourhood Development Plan Steering Group either:

- By e-mail to [lambourn.ndp@gmail.com](mailto:lambourn.ndp@gmail.com)
- In hard copy to Lambourn NDP, Lambourn Parish Council Office, The Memorial Hall, Oxford Street, Lambourn, RG17 8XP

If you have any difficulties completing this form or if you would like further information, please call us on 01488 72400 or by emailing on the above address.

Our Office is open:

Mon 9:00 am – 12:00 pm  
Tue 9:00 am – 12:00 pm  
Wed 9:00 am – 12:00 pm  
Thu 9:00 am – 12:00 pm  
Fri Closed to the public  
Sat Closed  
Sun Closed

**Personal information given on this form will be used for the purpose of correspondence only.**

Address of Site <i>(Please include a plan with the boundaries of the site marked in red)</i>	

Contact details	
<b>Name</b>	
<b>Organisation</b> <i>(if relevant)</i>	
<b>Address</b>	
<b>Telephone</b>	
<b>Email</b>	

Your Details				
You are..? (Please tick all that apply)	<input type="checkbox"/>	A Private Landowner	<input type="checkbox"/>	A Planning Consultant
	<input type="checkbox"/>	A Public Land-owning Body	<input type="checkbox"/>	A Land Agent
	<input type="checkbox"/>	A Registered Social Landlord	<input type="checkbox"/>	A Developer
	<input type="checkbox"/> Other <i>(please specify)</i>			
If you are representing a client(s), please supply the name(s) and address(es) of those you represent				

Ownership Details		
Are you the current owner of the site?		
If YES, are you...	<input type="checkbox"/> Sole owner	<input type="checkbox"/> Part owner
If you are not the owner, or the site is in multiple ownership, please provide the name(s), address(es) and contact details of all owners.  <i>(Please continue on a separate sheet if necessary, and provide a plan showing extent of individual land holdings)</i>		
Has the landowner (or each owner)		

indicated support for development of the land?	
--	--

Site Location		
<b>Site name</b> (is the site known by a particular name?)		
<b>Site address</b>		
<b>Site OS grid reference</b> (particularly if there is no postcode) <a href="https://gridreferencefinder.com/">https://gridreferencefinder.com/</a>	Northings:	Easting:

Proposed Development / Land Use (please give details)				
<p>In the 1st column, please tick proposed type of development / land use.</p> <p>In the 2nd column, please tick any land uses you would also consider appropriate.</p> <p>In the details column, please specify the type(s) of use and indicate the proposed mix of uses and number / type of units / plots, / amount of floorspace etc as appropriate</p>	Development / Land Use	1st	2nd	Details
	<b>Residential</b>			
	<b>Affordable Housing</b>			
	<b>Specialist Residential</b> (please include more details on type proposed – could include retirement / extra care housing or housing for the racing industry for example)			
	<b>Other</b> (please specify – this would include live/work units for example)			

Site Details		
<b>Site area</b> (hectares)	Whole site	Area Suitable for development
<b>Current or previous land use(s)</b>	<b>Primary land-use</b>	
	<b>Secondary land-use</b>	
<b>Existing structures</b> (e.g. detached dwelling)		
Would development require relocation of the current use or demolition of existing structures?		
<b>Adjacent land-uses</b> (e.g. 2-storey terraced housing /	<b>To the north</b>	

open farmland)	<b>To the east</b>	
	<b>To the south</b>	
	<b>To the west</b>	
<b>Is there any relevant planning history we should take into account?</b> Please include application numbers if known		

<b>Site Constraints: Are there any limitations that may prevent or constrain development on this site?</b> <p>(please give details)</p> <p>You can also take a look at <a href="https://gis2.westberks.gov.uk/webapps/OnlineMap/">https://gis2.westberks.gov.uk/webapps/OnlineMap/</a> for more information on constraints and policies as well as <a href="https://info.westberks.gov.uk/local-plan-documents-information">https://info.westberks.gov.uk/local-plan-documents-information</a></p>		
<b>Access Issues</b> (e.g. is there immediate access to an adopted highway, is access required over land not controlled by the owner)		
<b>Topography or ground conditions</b> (eg. site slopes, varying site levels etc.)		
<b>Contamination/ Pollution/ Hazardous Uses</b> (eg. unsuitable ground conditions, previous hazardous land uses, unstable/contaminated structures)		
<b>Flood risk</b> (liability of site to flooding both river and surface water)		
<b>Legal/ Operational Constraints</b> (eg. ownership constraints, covenants, tenancies, 'ransom strips' or operational requirements of landowners)		
<b>Environmental Constraints</b> (eg. negative effects on local landscape wildlife designations, protected species, loss of mature woodland, loss of locally used open space or access to open space)		
<b>Utilities and Infrastructure Provision</b> (eg. provision of services to development including gas, electricity, water, sewerage and telecommunications)		
<b>Planning Policy Constraints</b> (eg. based on adopted policy, designations or protected areas including Conservation Areas, Sites		

of Special Scientific Interest, Green Infrastructure)	
<b>Other considerations</b> (any other issues that may affect the developability of the site)	

<b>Can the constraints be overcome and are any of them likely to affect the achievability or timing of the development? Please give details</b>

<b>Site Achievability (please give details)</b>		
Is the site currently being marketed?		
Is the site owned by a developer?		
Is the site under option to a developer?		
Please tick the likely timescale for the site being developed	Available immediately	Within the next 11-15 years
	Within the next 1-5 years	Years 15+
	Within the next 6-10 years	
Once work has commenced, how many years do you think it would take to complete?		

<b>Access to Site - Site Assessment (please give details)</b>	
Are there any issues that would restrict access to the site by a representative of the Neighbourhood Development Plan Steering Group undertaking further assessment?	

<p><b>Please provide any additional information you think may be helpful in the consideration of this site for development.</b></p> <p><b>Please also use this section if you require more space to respond to any of the earlier questions.</b></p>
--

Site Ref (for internal use only): \_\_\_\_\_

A large, empty rectangular box with a thin black border, occupying the central portion of the page. It is intended for providing detailed information about the site being assessed.

Site Ref (for internal use only): \_\_\_\_\_

A large, empty rectangular box with a thin black border, occupying the central portion of the page. It is intended for providing detailed information about the site being assessed.