



LAMBOURN PARISH COUNCIL

The Memorial Hall, Oxford Street, Lambourn, Berkshire. RG17 8XP

Telephone: 01488 72400

Clerk: Karen Wilson

Assistant Clerk: Rachael Burns

email: info@lambourn-pc.gov.uk

MINUTES OF A MEETING OF THE FULL COUNCIL ON WEDNESDAY 1 JUNE 2022 AT 7:30 PM IN THE MEMORIAL HALL.

Present: Cllr Cocker, Cllr Spence, Cllr Rieunier, Cllr McKay, Cllr Jones, Cllr Leeming and Mrs Wilson (Clerk)

Acceptance of apologies for absence

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted

Apols: Cllr Snowden, Cllr Noll, Cllr Bulbeck Reynolds.

Clerk asked for nominations to Chair this meeting in the absence of the Chair.

Cllr McKay proposed Cllr Cocker, Seconded by Cllr Jones. Cllr Cocker accepted the nomination.

16 CHAIRS REPORT

Neither the Clerk nor Cllr Cocker had received the Chair report.

Cllr Cocker acknowledged the Jubilee and congratulated Her Majesty on the event of her Platinum Jubilee.

She reminded all those present about the Civic service in St Michaels Church on Sunday at noon, the Cream teas in the Memorial Hall on Sunday between 3pm – 6pm (prior booking required) and the Events at the Sports Club starting at noon on Friday.

DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests Regulation 2012 (SI 2012/1464).

No declaration of Interests

17 MINUTES OF THE PREVIOUS MEETING

LGA 1972 Sch 12 para 41(1)

The minutes of the 4 May 2022 approved and signed. Proposed by Cllr Jones, Seconded by Cllr Spence.

18 PUBLIC PARTICIPATION

Public Bodies (admission to meetings) Act 1960.

No Public participation

19 PLANNING APPLICATIONS

Town and Country Planning Act 1990

(Please note in planning matters the Council acts as the consultee of the Principal Authority.

The Principal Authority being the deciding body).

22/01030/HOUSE -Spindlewood, Ermin Street, Woodlands St Mary – Extension to form new Orangery on side elevation; extension to form new Family Room on rear elevation; and new detached car port with non-habitable room above. Extend Driveway. **Action BJ.**

Note that all the trees and hedges have been removed

Note that the work Commenced in September 2021

Concerns raised over the staircase on the car port and suggest moving it to the other side of the property.

No Objection to the family room and orangery.

22/01007/FUL – Meridian Stud, Greenways, Lambourn - The extension of an existing all-weather riding school and a covering to an existing horse walker. **Action IMcK. No Objection, Note that no planning notices are visible at the site.**

22/01136/HOUSE – Dormer House, Greenways, Lambourn - Removal of existing fence which is falling down and replacing it with a new fence over 2m high. The new fence will be erected using standard overlap treated wooden fencing panels and will be 9 foot high. The panels will be left in their original wooden colour and will not be painted. **Action VR. No Objection, Note that no planning notices are visible at the site. Are there any plans to soften the impact of the height of the fence?**

22/01237/HOUSE + 22/01238/LBC2– Inholmes House, Inholme, Woodlands St Mary - Refurbishment of main house and alteration to external window and door openings, **Action SC. No Objection.**

20 PLANNING CORRESPONDENCE

22/00752/COND1 – Uplands, Upper Lambourn - Application for Approval of Details Reserved by Condition 3 (Windows / External Joinery) 21/03214/LBC2 - Replacement of conservatory with garden room. **APPROVED.**

20/02916/FULMAJ – Land East of Malt Shovel Lane, Upper Lambourn - Formation of racing stable complex, including the change of use of land. **Support Racing Industry. REFUSED.**

22/00756/FULMAJ – Land East of Malt Shovel Lane, Upper Lambourn - Section 73: Variation of Condition 1 (Time Frame) of previously approved application 18/00774/FULMAJ: Proposed change of use of land from agricultural to equestrian use, formation of racing stable complex including new dwelling for horse trainer, residential accommodation block for staff, horse stable block, new access from the B4000 and associated infrastructure. **No Objection. REFUSED.**

22/00754/HOUSE + 22/00755/LBC2 – Bumblebee Cottage, Eastbury - Installation of a 6 Panels Solar PV System to the rear/south facing roof pitch of listed asset. **Support Upgrade to efficient, green energy. APPROVED.**

22/00214/HOUSE – Riverside Cottage, Eastbury - Proposed extensions and alterations to Riverside Cottage; renewal of consent 18/03369/HOUSE with minor alterations to approved scheme. **Application has been withdrawn.**

21 AUDITORS REPORT

Proposal to discuss and action the auditor's report.

- 1. Work in progress**
- 2. No**
- 3. Work in progress**

4. Cllr Cocker to confirm with the previous Clerk to confirm under what legislation the Racing levy is raised.
5. Completed
6. Completed
7. Completed
8. Finance committee will discuss this 22 June 2022.
9. Staffing committee 27 July 2022.
10. Completed by RBS accruals corrected.

Unanimously agreed.

Cllrs Cocker and Jones thanked the hard work of those involved.

22 ANNUAL GOVERNANCE AND ACCOUNTABILITY STATEMENT

Proposal to confirm the Annual Governance statement

Cllr Cocker read out all the governance statements.

Proposed acceptance of yes to all statements which were read out. Proposed Cllr McKay, seconded by Cllr Rieunier

Unanimously agreed.

23 ACCOUNTING STATEMENT

Proposal to confirm the Accounting Statements.

Proposed acceptance of the financial statements by Cllr Jones, seconded by Cllr Spence.

Unanimously agreed.

24 EXERCISE OF PUBLIC RIGHT

Proposal to confirm the Exercise of Public Rights with the dates and name and address of the External auditor. Proposed by Cllr Rieunier and seconded by Cllr Spence.

Unanimously agreed.

Cllr Cocker proposed changing item 25 and 32. Unanimously agreed.

32 FEEDBACK FROM THE DISTRICT PARISH CONFERENCE

Cllr Cocker to provide feedback from the district parish conference. Attached report.

26 MONTHLY ACCOUNTS

LGA 1972 s150 (5)

Salaries

£ 3969.34

<u>June</u>	Cost	Expenditure to date	Budget	Committee
Scofell	£997.99	£997.99	£11,975.88	BOSA
Countryside	£799.20	£799.20	£9,590.40	BOSA
Lambourn Sports Club	£250.00	£0.00	£1,000.00	Finance
Scofell	£300.00	£0.00	£0.00	BOSA
Viking Direct	£152.72	£90.58	£3,406.00	H & S
Enerveo	£450.17	£0.00	£752.33	H& S
Rialtas (year end)	£480.00	£1,100.00	£0.00	Finance
BALC	£916.19	£1,000.00	£0.00	Staffing
IAC	£342.00	£1,100.00	£0.00	Finance
Viking Direct	£5.60	£300.00	£17.82	H & S

Biffa	£708.30	£1,910.00	£0.00	H & S
CCB Membership	£42.00	£0.00	£1,000.00	Finance
Standing Orders				
Pension	£939.69	£939.69	£10,730.00	Staffing
Hall water	£22.06	£22.06	£500.00	H & S
Hall Electricity	£94.00	£94.00	£1,200.00	H & S
S/L Electricity	£524.48	£508.42	£7,200.00	H & S
BT	£20.78	£20.78	£3,406.00	Finance
BT	£105.52	£107.44	£3,406.00	Finance

Unanimously agreed.

27 BOSA FEEDBACK

Feedback from the meeting on the 18 May 2022.

Cllr McKay read out the following statement:

At the meeting held on 18 May 2022, Cllr Noll was elected as Chair, with Cllr McKay elected as vice-chair.

At this meeting agreement was reached to refurbish the Old Cricket Field shelter, investigate new signage for Eastbury Furze Park and partial rewiring of the St Michaels and All Angels churchyard. The cemetery regulations will be revamped, and a quick guide created.

Cllr Noll has submitted a Member's Bid to West Berkshire Council for the beautification of Mill Lane. This bid was supported by the Church, the Primary school, Lambourn Junction Cic and local chemist.

The Chair declined to offer a letter of support to the Member's bid

28 COMMUNICATON

Discussion on how the Parish Council communicates with the possibility of forming a working party. Unanimously agreed to move to next meeting.

29 SUSTAINABILTIY POLICY

Discussion on whether the Parish Council required a sustainability policy.

Resolved to form a working group (Cllr Rieunier, Cllr Cocker, and Clerk) to investigate and put forward a proposal at the next meeting. Cllr Cocker will get in touch with other Parish Councils that have sustainability polices as discussed at the District Parish Council.

30 OPERATION LONDON BRIDGE

Proposal to confirm Operation London Bridge procedure.

Resolved to accept this policy while hoping that it will not be required for some time.

31 VISUAL AIDS TO PRESENT PLANNING APPLICATIONS

Proposal to re-instate the use of visual aids as part of the presentation of planning applications process.

Unanimously agreed. Cllr Cocker has volunteered to present the applications via teams during the Full Council meetings.

25 LOCAL NEIGHBOURHOOD DEVELOPMENT PLAN

Neighbourhood Planning Act 2017

Information only:

Cllr Cocker's feedback from the consultations which have taken place

All Councillors should have received my email with a brief update on the recent “Catch Up” exhibitions. I would like to give a public thank you to all those Councillors and parishioners who helped distribute fliers advertising the exhibitions and to those who also attended. We had 104 people sign in and, with those we missed, we think the total attendance was about 120, most of whom heard about the events via the fliers – a communication success! The events were appreciated and there were many thoughtful contributions. The style of event enabled attendees to have quiet and sometimes long conversations with SG members. Comments are being collated.

Core documents, already circulated to Councillors, will be put on the website.

Finances: Locality, the organisation that administers the NDP grants, is no longer providing a £10,000 grant for looking at Affordable Housing for sale. This leaves us £10k short on our estimates. Expenses and fees, as everything else, are rising. We may have another grant source, but the LNDP will be looking at ways we can cover this shortfall.

Timetable: For those who have asked, we hope to have our pre-submission document ready this Autumn, with the final Plan being ready next Spring.

33 AGENDA ITEMS

Procedure for agenda items to be discussed by Full Council (as per attached document) and confirmed.

Cllr Cocker stated that this procedure was clear and understandable. Unanimously agreed to accept this procedure.

34 FUTURE AGENDA ITEMS

Nutrient neutrality (Clerk to request Bryan Lyttle attend to discuss)

Sustainability – working group

Communication.

21:01 Meeting Closed.

Chair:

Date: 6 July 2022