



# LAMBOURN PARISH COUNCIL

The Memorial Hall, Oxford Street, Lambourn, Berkshire. RG17 8XP

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## MINUTES OF A HYBRID FULL COUNCIL MEETING ON WEDNESDAY 1 DECEMBER 2021 AT 7:30 PM

**Present:** Cllr Rieunier, Cllr Cocker, Cllr Leeming, Cllr Spence, Cllr Bracey, Cllr McKay, Cllr Billinge-Jones, Cllr Bulbeck Reynolds (Chair), Cllr Noll, Cllr Jones, Cllr Snowden and Mrs. Wilson (Clerk).

### Members of the public:

Julie Blogg was present in the hall

Christian Noll and Jan Stevens were connected via zoom.

Meeting started at 19:36 due to sound issues.

### Councilor declaration of Interest

*Disclosable Pecuniary Interests Regulation 2012 (SI 2012/1464).*

Cllr McKay declared a pecuniary interest in planning application 21/02961/HOUSE

## 123 CHAIR'S REPORT

In the interests of openness, transparency and accountability, the Chair has asked all Councillors to be mindful of the information they receive. Recently it has come to light that legal information given was not fact based. Please ensure that evidence is present in order to be accountable for decisions made. The Finance committee are currently working on the budget for the precept discussion and the Chair requested postponing this discussion until the January meeting.

## 124 MINUTES OF THE PREVIOUS MEETING

### *LGA 1972 Sch 12 para 41(1)*

The minutes of the 3 November 2021 approved and signed, after noting the typos:

Page 4 Cllr Cocker, Item 115 Remembrance, and Item 118 BOSA. Prop: Cllr Billinge-Jones, Sec: Cllr Spence.

## 125 PUBLIC SUBMISSIONS

*Public Bodies (admission to meetings) Act 1960.*

No Public submissions.

## 126 PLANNING APPLICATIONS

*Town and Country Planning Act 1990.*

*(Please note in planning matters the Parish Council acts as the consultee of the Principal Authority, West Berkshire Council. The Principal Authority being the deciding body).*

**21/02751/LBC2 – Bumblebee Cottage, Eastbury** – Installation of 6 panel solar PV system to the rear/south facing roof pitch of listed asset. **Action MBR. Support Green initiative. Seconded by Cllr Rieunier.**

**21/02854/COMIND – Land Adjacent to M4 Membury Airfield, Road known as Ramsbury Road, Lambourn Woodlands** – Change of use of land to Class B8. **Action BJ. Objection.**

It is being classed as a brownfield site by the agent Artland Ltd only because they have made it so – it is AONB land.

It is outside the PEA – yet another attempt for Industrial creep.

The swept path analysis submitted by the agent does not mitigate the risk of their access blocking emergency vehicles that use the Membury access road onto and off of the M4.

It will generate more traffic to a site that Highways have already stated is unsustainable Sustainability and Climate change. The economic argument does not outweigh the environmental impact,

No note of what may be stored there now or in the future.

There is no local benefit.

Of significance is that since the original application was submitted 18/01092/FUL. There has been rapid growth and development at the Membury Industrial site, and with the recent granting of the Walkers application, their economic argument for 5 jobs no longer outweighs the environmental impact that this development will have on the locality. Seconded Cllr Cocker.

Cllrs Jones and Bulbeck Reynolds proposed a letter to the Environmental officer and leader of Council from the Parish Council regarding the Industrial creep at Membury and the accumulated impact on the AONB. Cllrs Bulbeck Renolds, Cocker and Jones will work together to draft the letter.

19:52 Cllr McKay left the room.

**21/02961/HOUSE – Lime trees, The Broadway, Lambourn – Demolish existing garage. New Single storey extension and two storey extension. Action MBJ. No Objection. Sec Cllr Jones.**

**21/02951/HOUSE – 22 Millfield, Lambourn - Replacement of conservatory with garden room, removal of utility room and construction of single storey extension together with new entrance porch and removal of unstable brick wall replaced with close-board fencing. Action HN. Support. Increased sustainability and environmental impact. Sec Cllr Jones.**

20:02 Cllr McKay returned.

## **127 PLANNING CORRESPONDENCE**

**21/02070/FULMAJ – Bockhampton Manor, Newbury Road, Lambourn - To restore the original curtilage where the house and the stable yard were a single parcel of land. To demolish the separating wall and the garage and storage buildings set in it. Application has been withdrawn.**

**21/02303/HOUSE - 49 Child Street, Lambourn - Erection of a single-story extension to rear, with external access onto existing decking. Also reconfigure downstairs living room, adding a new partition wall to create a bedroom accessible from existing hallway, with a new internal doorway from the kitchen/dining room to enable access into the living room which will extend into the new extension. No Objection. APPROVED.**

**21/01756/HOUSE - Sheepdrove Cottage, Sheepdrove, Lambourn - Single storey rear extension replacing existing outbuildings. Rear orangery. No Objection. APPROVED.**

**21/02686/AGRIC - Land Adjacent Top Yard at Saxon House, Upper Lambourn - Application to determine if prior approval is required for a proposed agricultural storage barn. Insufficient Information. A PLANNING APPLICATION IS REQUIRED.**

**21/02022/CERTE** - Land at Coldborough Hill Eastbury – Application for a Lawful Development Certificate for an Existing Use: retention of the use of part of an existing stable building as an independent dwelling. **Objection. Illegal. LAWFUL**

**21/02071/LBC2 – Bockhampton Manor, Newbury Street, Lambourn** - Demolish the C20th separating wall, garage and storage buildings to the north-west of Bockhampton Manor. **NO Objection. APPROVED.**

**20/02922/FUL** - 39 Newbury Street, Lambourn - Demolish existing bungalow and redevelopment to provide 4 No. 3 bedroom dwelling houses with associated parking and amenity areas. **No Objection. Please note No Planning Notices have gone up at this location. APPROVED.**

**21/02304/FUL** - 35 - 36 Mill Lane, Lambourn - The proposal includes the conversion of 35 Mill Lane from a single C3 (b) dwelling (small houses in multiple occupation) to two C3 (a) (dwelling house) semidetached three-bedroom dwellings. **No Objection. APPROVED.**

**21/02342/HOUSE – Highfield House, Sheepdrove, Lambourn** – Single storey, timber-framed garden room. **No Objection. APPROVED.**

**21/02717/COND1 – Fiddlers Well, Eastbury** - Application for approval of details reserved by condition 2 (materials) of approved 21/01609/LBC2 - Removal of existing store, garden store and oil tank. Erection of replacement store. Raise existing chimney by 4 courses, and erection of 2 no. 900mm cannon head chimney pots. **APPROVED.**

**21/01988/LBC2 – Weathercock House, Road Known as Upper Lambourn Road, Upper Lambourn** - To provide a new structural support frame alongside the existing "defective" "A" frames along with replacement floor beams and floor joists where and as required with a focus on retaining and using existing materials where possible. **No Objection. APPROVED.**

## **128 PRECEPT**

Feedback from the finance meeting held on 29 November where the budgets were discussed and collated to form the precept.

Racing and Admin budgets complete. Staffing has now been allocated staffing costs and will need a meeting to confirm budget, meeting scheduled for the 16 December. Hall & Street are scheduled for the 15 December to discuss their budget.

These amendments will be added to the budget and the full proposed budget sent out with the January summons, to allow Councillors time to look and the proposed figures before a line-by-line vote and agreement.

The Chair thanked previous Chairs for the forethought at having this discussion at the December meeting to allow for amendments before the due date of 14 January for submissions.

**Resolved to discuss at the January meeting. Budget report to be circulated prior to the meeting with the summons to ensue all councillors have sufficient time to look at the figures.**

## **129 MONTHLY ACCOUNTS**

**LGA 1972 s150 (5)**

These are the invoices due for payment:

Salaries		£3 922.94	
		<b>Expenditure</b>	
<b><u>December Full</u></b>	<b>Cost</b>	<b>to date</b>	<b>Budget</b>
Scofell	£997.99	£6,154.28	£9,979.92
Countryside	£799.20	£4,928.20	£7,992.00
Scofell	£336.00	£565.00	
Mike Billinge-Jones	£14.39	£1311.20	£1,500.00
Scofell Landscapes	£336.00	£565.00	
Rialtas Business Solutions (training)	£42.00	£98.00	£700.00
Biffa	£571.74	£978.55	£1,700.00
Viking	£362.42	£61.73	£550.00
CCB Membership	£40.00	£1311.20	£1500

#### **Standing Orders**

Pension	£817.91	£5,131.07	£12,200.00
Hall water	£10.25	-£443.90	£700.00
Hall Electricity	£94.00	£496.85	£1,200.00
S/L Electricity	£629.37	£27,340.37	£6,000.00
BT	£18.00	£1,441.00	£1,600.00

And attached RBS print out.

Additional payment to Vita Play received this afternoon was approved for payment.  
For repairs to Mill Lane equipment £1020.00 (incl vat).

**Proposed by Cllr Cocker, seconded by Cllr Jones and all in agreement.**

### **130 WEBSITE**

Information: A short demonstration of the website.

#### **Suspension of Standing Orders**

Christian demonstrated the proposed website as per the design criteria set at the last meeting.  
Following new designs guidelines which allows for dynamic scaling on all devices.

The 3 core policies have been converted to HTML format which is the gold standard. Co-option form is PDF as this needs to be editable before submission.

There is a discussion underway regarding the minutes in HTML format due to the tables which prohibit this.

He thanked the working group for their hard work, he has enjoyed working with them, and looks forward to confirming the content and getting the site live.

The Chair thanked the Councillors involved on the committee and Christian and the Clerk for their work.

The Clerk was instructed to set up a What's App group on the office mobile.

**Re-instated standing orders**

### **131 WINTER PLAN**

Proposal from the Clerks to confirm the winter plan regarding salt bins and sandbags.  
A discussion was held regarding the validity of sandbags and creating a list of vulnerable parishioners.  
The various types of flooding were discussed and the responsibility assigned to each type.  
It was resolved by a casting vote of the Chair that Cllr Bracy and Cllr McKay would form a working party to develop a policy regarding the supply, storage, and filling of sandbags. To include decision making process for ordering sand. The vote to provide sandbags and sand was 4 for, 4 against with 2 abstentions.

The refill of grit bins was discussed and after a discussion regarding who should be checking the bins (Clerks, Councillors, parishioners or initiating village wardens from volunteers within the community), it was resolved to place the location of the grit bins on the website with the criteria they should be used for.

The Chair will provide photos of the Dog bins at their locations for the website too.

Cllr Snowden asked whether the Council should assist the Racing yards in obtaining grit.

Cllr Bracey confirmed that the contractors to West Berkshire Council (Volker Highways) were not prepared to do this any longer and suggested that the racing yards work with Jockey Club Estate as they have the necessary equipment.

### **132 CHRISTMAS TREES**

Information: The Christmas trees and lights will not be going up this year at the expense of the Parish Council.

Prior to last year this was not a Parish Council undertaking and the parishioners used to purchase their own trees and light. There are no outside electrical point for the lights to be plugged into and unlit trees where not acceptable.

#### **Suspension of Standing orders**

To allow Julie Bloggs to contribute to this discussion on the decline of the trees and the responses received last year. With Spice Valley, the Co-opt and Wine bar unwilling to have a tree and the vacant properties of Baydon and College house, that side of the High Street would have very few Christmas trees.

#### **Re-instatement of standing orders**

Resolved to not undertake this this financial year but will form part of the budget discussion for next year while Hall & Street committee investigate the options available.

Vote of 8 in agreement, 2 objections and 1 abstention

### **133 PARISH CLERKS MONTHLY UPDATES**

*LGA 1972 s101 Information only:*

Information from the Clerks regarding matters arising over the last month.

Hall rental invoices and enquires

Market rental collection

On-line banking

Meetings with Councillors and Co-opted members

Banking of cash and cheques

Playground inspection

Streetlight's reported

Reporting training

Budget quotes

Budget prep

VAT reclaim

Website assistance  
Christmas tree logistic report  
Report training  
**Noted.**

**134 ITEMS FOR FUTURE AGENDAS**

Items for agenda  
Precept request – line-by-line analysis.  
LNDP presentation.  
Cllr Jones will provide written reports for the feedback from patient participation and community conversation.

**20:44 Meeting Closed.**

**Chair:**

**Date: 5 January 2021**