LAMBOURN PARISH COUNCIL

The Memorial Hall, Oxford Street, Lambourn, Berkshire. RG17 8XP
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Minutes of Lambourn Neighbourhood Development Plan Steering Group Meeting, Thursday 20 February 2020, 10.30am
The Board Room, Isbury Almshouses, Lambourn

Cllr. Cocker (Chairman), Cllr. Bridget Jones, Cllr. Riggall, Cllr B Laurie, Sara Moule (Minutes).

Apologies: Cllr Billinge-Jones, Cllr Penfold, Cllr Howard Woollaston

Meeting Commenced: 10.30 hrs

155. MINUTES OF PREVIOUS MEETING 13 February 2020: were approved as a true record and signed by the Chairman.

156. CONSULTANTS:

156.1 Report on Meeting with Consultants
Sue reported that she, Peter and Bruce had had a constructive meeting with Bluestone Planning who were very apologetic for the delays. She circulated her notes at the meeting (attached to minutes) and these were discussed.

Character Appraisal – It was felt that much of this could be done using the volunteers and a request for photos and other information would be made in the March Village Views. Will agreed to approach Nathan Horrocks for drone footage of the village – this could be used to complement data from Google Earth.

157. FUNDING:

157.1 Housing Needs Assessment
Sue advised that this was still being chased. She reported that she had had a meeting with Rachel Peters, Sovereign's Community Development Officer, who agreed to send any information she had available. WBC has a list of the demand for housing and Sovereign has a list of 'stock', particularly hard to let housing.

Sharon Briggs from Building Communities Together may also have useful information.

It was agreed that both could be helpful as stakeholders.

157.2 Landscape Character Assessment
Sue had requested ball park figures for the cost of this but thought that it would be covered by the provision in the draft budget. Bruce felt that it was very important that the grant money was spent this financial year particularly if the Loyalty Grant expired at the end of March rather than 12 months from receipt (24 July 2019). It was agreed that if the money was available, it should be spent with Sue and one other

committee member to authorise any expenditure. *Update: Jeremy estimates that the cost will be in the region of £5-6,000 plus VAT, subject to clarification of what precisely is required by the WBC landscape officer / AONB landscape officer.*

158. WBC

Sue reported on the Parish Stakeholder Event on 13 February 2020 and advised that information had been requested by Planning Officers on the Settlement Hierarchy and Boundaries and feedback was required by 27 March 2020.

Sue advised that Lambourn was designated as a rural service centre but that the services each settlement had needed to be defined. Upper Lambourn did not currently have a settlement boundary which might have a limiting effect on new developments. The Eastbury boundary needed redrawing and that this could mean including some paddocks that become an opportunity for development or green space.

HELAA – 7potential housing sites had been offered for development by the landowner (see maps attached to minutes) and that these needed to be taken into account in planning and drawing up the HNA. Likewise, there was 1 potential business site in Lambourn Woodlands which was being proposed. Comments were also requested on all the proposed sites

It was agreed to ask the Parish Council to delegate the drafting of a response to the NDP Committee. Once ratified by a full council meeting, this would then go to WBC.

159. IT SUPPORT& WEB PRESENCE

Sue reported on Mike's behalf that he and Vicky were preparing a 'parallel' website as the current version did not fulfil the criteria required. All meeting agendas, minutes etc would be uploaded under separate headings.

Bruce advised that it was important to conduct user acceptance testing to ensure it worked and that all files could be located.

160. LNDP PROJECT PLAN (NEXT STEPS):

Sue, Bruce and Bridget were meeting to look at the statistical data from the survey. Themes were to be validated so that the committee could identify those issues that people felt strongly about and how these should feed into the development plan.

The Landscape Character Assessment should be started as soon as possible so that it could be invoiced. The Parish Council to be informed.

Volunteers to be identified and Bluestone Planning would be asked to brief volunteers for the Character Assessment with this being cascaded to Eastbury and Lambourn Woodlands.

Sue agreed to put together a presentation to the full Parish Council proposing that the NDP Committee takes the lead with the help of other stakeholders.

Business Questionnaire – Bruce felt that this was important to understand what associated businesses were required to keep the racing industry viable and what help these businesses needed to flourish. Will agreed to action this. This also applied to Lambourn Woodlands / Membury. Laila to be asked for lists of businesses within the Parish.

161. ITEMS FOR FUTURE AGENDA:

Business Questionnaire.
Public Stakeholders meeting to give feedback and thanks.

149. DATE OF NEXT MEETING:

Tuesday 24 March 2020 at 10.30am in the Board Room, Isbury Almshouses, Lambourn.

Meeting Concluded 12.10 hrs

Chairman: Date: